

**CORPORATE & COURT SERVICES**

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BUSINESS ENTITY RECORDS ORDER FORM**THIS REQUEST IS BEING PROCESSED FOR:** (please type or print legibly)

Date: _____

Business Entity Type: CORP LLC LP GP LLP UCC

Phone: _____

Your Name: _____

Fax: _____

Company Name: _____

Email: _____

Address: _____

Return Options: Email Fax Mail Route Overnight

City/State/Zip: _____

Account #: _____

Ref./Order/Escrow #: _____

Account Type: FedEx GSO OnTrac UPS

ENTITY NAME: _____

(if known, include the entity file number)

ENTITY TYPE:

(select only one option)

Corporation (CORP)

Limited Partnership (LP)

Limited Liability Partnership (LLP)

Limited Liability Company (LLC)

General Partnership (GP)

Other: _____

COPY REQUESTS: Plain (uncertified) copies: \$35 service fee plus \$11 for the first page plus \$0.50 for each additional page

Certified copies: \$35 service fee plus \$16 for the first page plus \$0.50 for each additional page

Copy of **ALL** Documents of Record (e.g. initial filing, amendments, statements, etc.)

Plain copies

Certified copies

Copy of Initial Formation/Registration Document

Plain copies

Certified copies

Copy of **ALL** Amendment Documents to the initial filing

Plain copies

Certified copies

Copy of Other Documents: _____

Plain copies

Certified copies

CORP & LLC ONLY:Copy of **ALL** Statement of Information Documents of Record

Plain copies

Certified copies

Copy of Most Recent Statement of Information (complete or no charge)

Plain copies

Certified copies

Copy of Last Complete Statement of Information

Plain copies

Certified copies

Copy of Last No Change Statement of Information

Plain copies

Certified copies

PUBLICLY TRADED CORP ONLY:Copy of **ALL** Corporate Disclosure Statement Documents of Record

Plain copies

Certified copies

Copy of Most Recent Corporate Disclosure Statement

Plain copies

Certified copies

Please note: A certified copy of a Corporate Disclosure Statement filed prior to September 28, 2004 will include the Statement of Information that was filed together with that document.

Status Reports: \$4 each plus \$35 service fee per business entity name

Includes the complete entity name, file number, status, jurisdiction, and address(es); and when applicable, name and address of principal member/manager/officer, name and address of agent for service of process and type of business.

Status Report

Reports

Certificates: \$15 each* plus \$35 service fee per business entity name

Certificate of Status (certifying to the current status of the entity)

Certificate(s)

Certificate of Filing of All Documents

Certificate(s)

*Add Secretary of State's fee of \$5 per document on record

Certificate of No Record

Certificate(s)

Certificate of Listing

Certificate(s)