



Office of the Registrar
 75 Garland Hall • 3400 N. Charles Street
 Baltimore, MD 21218-2688
 410-516-8079

REQUEST FOR DUPLICATE OR REPLACEMENT DIPLOMA
Zanvyl Krieger School of Arts & Sciences / G.W.C. Whiting School of Engineering

To order a duplicate/replacement diploma please complete the information below and return it to the Office of the Registrar with a copy of a valid form of identification (driver's license, birth certificate, social security card, etc.) and a check or money order in the amount of \$55.00 made payable to:

Johns Hopkins University

Duplicate /replacement diplomas resemble the original except that the signature of the President, Dean and Chairman of the Board of Trustees are those of the current officers. Orders for duplicate/replacement diplomas are processed during the first week of each month, with the exception of May (diplomas are not ordered during this month as we prepare for the graduation ceremonies). Please allow 6-8 weeks from the date you send your request for delivery.

Please print your name as it is to appear on the diploma, using both upper and lower case letters:

| | | |
|-------|--------|------|
| First | Middle | Last |
|-------|--------|------|

Degree received: _____

JHU Division/School: _____

Commencement Date: _____

Date of Birth: _____

E-mail Address: _____

Daytime Phone: _____ - _____ - _____

Please indicate how you would like to receive your diploma:

Pick Up (Note: If someone other than yourself will be picking up your diploma we must have your written approval)

Mail to Address: _____

Signature: _____ Date: _____

| | | | |
|----------------------------|--------------|---------------|------------|
| FOR OFFICE USE ONLY | | | |
| Comm Date _____ | Degree _____ | Check # _____ | Cash _____ |