

---

# Paper supplier evaluation form

Please complete and return to [insert contact information]. Attach separate pages as necessary. This information is solely for [insert organization] internal use to evaluate and compare suppliers' environmental performance over time.

## Part I: Paper Supplier Information

Completed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Company name: \_\_\_\_\_

Paper purchased by [insert organization]: \_\_\_\_\_

Amount purchased by [insert organization]: \_\_\_\_\_

Location of mill(s) where paper is produced: \_\_\_\_\_

### 1. What is the composition of the paper you supply to [insert organization]?

Chemical pulp: \_\_\_\_\_% (Hardwood: \_\_\_\_\_% Softwood: \_\_\_\_\_%)

Semichemical &  
Mechanical pulp: \_\_\_\_\_% (Hardwood: \_\_\_\_\_% Softwood: \_\_\_\_\_%)

Recycled pulp: \_\_\_\_\_% (Postconsumer fiber: \_\_\_\_\_%)

Coatings/fillers/moisture: \_\_\_\_\_%

TOTAL: 100%

### 2. For the paper you supply to [insert organization], how much of the pulp you use is...

	Produced at your mill	Acquired from another source (please specify sources)	Total
Chemical			100%
Semichemical, Mechanical			100%
Recycled			100%

## Part II: Pulp Supplier Information

Please answer the remaining questions for each source of pulp used in [insert organization] paper. Where there are multiple pulp sources, have each source submit a separate response.

Name of pulp mill: \_\_\_\_\_

Location of pulp mill: \_\_\_\_\_

Contact name and title: \_\_\_\_\_

Amount of pulp supplied annually: \_\_\_\_\_

Type of pulp produced (check):

\_\_\_\_\_ Chemical  
\_\_\_\_\_ Semicheical or Mechanical  
\_\_\_\_\_ Please specify type, e.g., TMP, CTMP, BCTMP: \_\_\_\_\_  
\_\_\_\_\_ Recycled

### **For Chemical Pulp Mills:**

1. How many bleach lines are in place at the mill?
2. For each bleach line, what is the pulping and bleaching sequence?
3. At what stage in the bleaching process are the filtrates from the first bleaching and extraction stages recirculated to the chemical recovery system?

### **For Mechanical, Semicheical or Recycled Pulp Mills:**

4. What bleaching or brightening agents are used, if any?



9. (a) Indicators of general environmental performance: please complete for all pulp mills for the last three years.

Values for these indicators reflect manufacturing technology used by mill and effectiveness of pollution-control equipment	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)
Biochemical Oxygen Demand (BOD) (kg/metric ton of final product)						
Color (kg/metric ton of final product)						
Fresh Water Use (gallons/ton of final product)						
Sulfur Dioxide (SO <sub>2</sub> ) (pounds/ton of final product)						
Nitrogen Oxides (NO <sub>x</sub> ) (pounds/ton of final product)						
Total Reduced Sulfur Compounds (pounds/ton of final product)						
Total Energy Consumption (millions of BTUs/ton of final product)						
Purchased Energy Consumption (millions of BTUs/ton of final product)						
Particulates (pounds/ton of final product)						
Carbon Dioxide (CO <sub>2</sub> ) or equivalent (tons/ton of final product)						
Hazardous Air Pollutants (HAPs) (pounds/ton of final product)						
Volatile Organic Compounds (VOCs) (pounds/ton of final product)						
Total Suspended Solids (TSS) (kg/metric ton of final product)						

(b) Environmental performance indicators for bleached kraft pulp mills: please complete if applicable for the last three years.

Values for these indicators reflect: <ul style="list-style-type: none"> <li>Performance of pollution prevention technologies</li> <li>Progress toward minimum impact mill</li> </ul>	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)	20____ Supplier Annual Monthly Average	20____ Supplier Process Variability (%)
Bleach Plant Effluent Flow (gallons/ton of air-dried pulp)						
Adsorbable Organic Halogens (AOX) (kg/metric ton of air-dried pulp)						
Chemical Oxygen Demand (COD) (kg/metric ton of air-dried pulp)						
Dioxins (in bleach plant filtrates) (picograms/liter of water)						

Notes: (1) All data should be provided on a per ton of product basis. (2) The monthly average provides information about the mill's level of performance. As mills implement pollution-prevention technologies, the magnitude of the performance indicators should decrease. (3) The variability provides information about the mill's ability to control the manufacturing process. Improved process control, maintenance and housekeeping should reduce the variability of these indicators over time.

10. Please provide details of any non-compliance incidents in the last three years. Summarize the degree of non-compliance, enforcement actions taken (if any), fines paid (if any) and steps taken to correct the problem.

20\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_

20\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_

20\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_

### Part III: Forest Management Practices

1. [Insert organization] is encouraging its paper suppliers to know the sources of and forest management practices employed to provide their pulpwood supply, and to ensure that the landowners, loggers and others in their supply chains use the best environmental practices. Do you currently have chain of custody control over some or all of your pulpwood supply? If so, please describe. Additionally, what steps are you taking to ensure that the loggers that harvest wood for your mills are using the best environmental practices?
2. [Insert organization] believes that independent third-party certification helps paper suppliers ensure that environmentally preferred forest management practices are employed at each link in the supply chain. Are the forest management practices that you and/or your suppliers employ currently certified by an independent third-party? If so, please describe.
3. Environmental and social responsibility reports can provide accountability and transparency on a company's environmental and social responsibility record. Do you publish a report describing your forest management practices and efforts to minimize your environmental impacts? If so, please provide your most recent report.
4. "Endangered," "old growth" and "high conservation value" are terms that describe forests that may contain rare, threatened or endangered species, habitats or ecosystems; provide critical watershed protection or erosion control; or be of special cultural or ecological significance. What steps are you taking to ensure that pulpwood procurement does not contribute to the loss of such forests? In addition, what steps are you taking to contribute to the conservation and restoration of these forests (e.g., land donations, easements, increasing endangered species populations)?