

Classroom Observation Form

CourseTitle/Section: _____

Instructor _____

Length of Course: _____

Length of Observation: _____

Observer: _____

Date: _____

Subject Matter Treated in Lesson: _____

Learning Organization and Management

1. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

Completely Adequately Minimally Not at all Not applicable

a. Started and ended class on time

Comments:

b. Was prepared to conduct class

Comments:

c. Ensured that students were engaged in the learning activities planned for the class session

Comments:

d. Noticed when a student or students were not engaged and took action to involve the student(s) in the class activity

Comments:

e. Clearly explained the learning objectives for the class session

Comments:

f. Summarized the major points at the end of the lesson

Comments:

Knowledge of Subject Matter

2. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

Completely Adequately Minimally Not at all Not applicable

a. Explained concepts clearly

Comments:

b. Gave "real-world" examples to illustrate concepts

Comments:

c. Responded adequately to student questions

Comments:

Teaching Style

3. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

Completely Adequately Minimally Not at all Not applicable

a. Spoke clearly and audibly

Comments:

b. Showed enthusiasm for the subject matter and teaching

Comments:

c. Treated all students in an equitable manner

Comments:

d. Encouraged questions and student participation

Comments:

e. Gave students an adequate amount of time to respond to questions

Comments:

f. Provided feedback that gave students direction for improvement

Comments:

g. Interacted with individual students during the class session

Comments:

h. Interacted with students working in small groups during the class session

Comments:

i. Elicited feedback validation of student understanding of the material

Comments:

j. Used techniques that reflect an awareness of different learning styles

Comments:

k. Appropriately used Web-based resources, PowerPoint, or other technological tools

Comments:

l. Encouraged or required students' engagement in out-of-class activities related to the course (e.g., work with other students, participation in campus events, service learning, email communication with instructor/other students, etc.)

Comments:

Instructional Techniques

4. During the observed class session(s), what percentage of time was spent on each of the following instructional techniques?

	0%	1-19%	20-39%	40-74%	75-100%
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a. Lecture

Comments:

b. Teacher-led discussion

Comments:

c. Teacher-student shared responsibility (seminar, discussion)

Comments:

d. Student computer use

Comments:

e. Small group activities

Comments:

f. Student presentations

Comments:

g. Hands-on practice

Comments:

h. In-class writing

Comments:

i. Performance [in applied and fine arts, etc.]

Comments:

j. Experiential learning (labs, fieldwork, internships, etc.)

Comments:

k. Assessment activities

Comments:

Encouragement to Engage in Critical Thinking

5. During the observed class session(s), to what extent did the learning process designed by the instructor encourage students to engage in the following cognitive processes?

Very much Somewhat Minimally Not at all Not applicable

a. Memorizing facts, ideas, methods so that they can be repeated in pretty much the same form

Comments:

b. Analyzing the basic elements of an idea, experience, or theory

Comments:

c. Synthesizing and organizing of ideas, information, and experiences in new ways

Comments:

d. Judging value or soundness of information, arguments, or methods

Comments:

e. Applying theories or concepts to practical problems in new situations

Comments:

6. Overall, did the instructor create an engaging learning experience during the observed class session?

Completely Adequately Minimally Not at all

Comments:

Additional Observer Comments:

Observer Signature: _____ Date: _____

Instructor Comments:

Instructor Signature: _____ **Date:** _____