

**ACADEMIC PERSONNEL**

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**Lecturer Self Evaluation Form  
(Optional but strongly recommended)**

<b>Lecturer Name</b>	
<b>College</b>	
<b>Department</b>	
<b>Date</b>	

The purpose of this form is to:

- provide you the opportunity to describe your teaching strategies and performance;
- reflect on feedback from previous peer, administrative and student evaluations;
- summarize activities so that the personnel file has a cumulative record of professional qualifications and contributions which may be relevant for future range elevation applications

Submit this self evaluation form to your department chair prior to the commencement of department chair or Lecturer Evaluation Committee review. The due date is established and announced within each department.

**A. Teaching Effectiveness**

Primary emphasis is placed on teaching effectiveness when a lecturer's university assignment includes teaching. Evaluators will review student evaluations and other sources of evidence of teaching effectiveness deemed appropriate by the department. The lecturer may provide additional evidence of efforts to improve his/her teaching competence.

1. Activities since the previous evaluation intended to maintain or improve teaching effectiveness:

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2. Reflections on feedback received from students and/or peers:

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## B. Related Achievements and Academic Development

Explain related achievements or honors received since the previous evaluation that are directly aligned with your assignment and have not been cited elsewhere:

Academic Development or contributions to the field of study include scholarship, research and creative activity, publications of scholarly work and active membership and participation in professional organizations on state, regional and national levels. In most cases lecturers hired to teach do not have scholarship, creative activities or service as part of their job duties. Scholarship, creative activities or service will only be considered if they are directly tied to the lecturer's currency in the field and subject matter competence with respect to the actual courses being taught. (Reference: **Range Elevation Policy for Temporary Faculty, Appendix A**, provides examples of professional growth and development activities that foster growth in the scholarship of teaching and learning.)

1. Related achievements or honors:

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2. Relevant education or experience since the previous evaluation:

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3. Research or equivalent creative activity since the previous evaluation:

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4. Publication or equivalent accomplishment since the previous evaluation:

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5. Participation in professional organizations, conferences, etc. since the previous evaluation:

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Lecturer Signature	Date