

<b>Title</b>	<b>Supply Chain Director</b>
<b>Reports to</b>	<b>Director of Operations</b>
<b>Job Description</b>	
<p>The Supply Chain Director will be responsible for maximizing supply chain efficiency and effectiveness in meeting the demands of a rapidly growing production/manufacturing operation. The successful candidate will execute strategic programs in international and domestic sourcing, distribution and warehousing. They will have expertise in negotiating supplier contracts, creating and analyzing bids and making recommendations as to how to grow and improve the business through strategic sourcing. This position is full-time and exempt. Pay is DOE</p>	
<b>Duties and Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Work with program management, product development, risk management, and operations on new product development and product enhancement programs to ensure effective sourcing of materials to meet specifications, material requirements, and pricing from suppliers. Actively seek creative supply solutions to optimize cost and value equation.</li> <li>• Develop relationships in the marketplace to understand and stay abreast of industry changes which may impact various business management programs as it relates to pricing trends and new products.</li> <li>• Add value to the senior management team. Be an individual that can approach business challenges from a macro perspective and resolve strategic issues effectively.</li> <li>• Monitor and report on cost trends for key commodities impacting product categories.</li> <li>• Develop and meet inventory goals for the company which effectively balance cash-flow, industry leading product lead-times, and inventory turn rates.</li> <li>• Ensure all supplier contracts are complete, properly executed, and have considered all cost variables, including the unbundling of freight. Work with transportation in determining optimal delivery terms, rates, and freight class.</li> <li>• Research and evaluate suppliers based on price, quality, selection, service, support, availability, reliability, production, and distribution capabilities, transportation cost, and supplier's reputation and performance history.</li> <li>• Enhance supplier development by communicating performance standards, developing joint improvement initiatives, and actively soliciting formal feedback.</li> <li>• Negotiate resolution with suppliers relative to quality and service issues. Provide feedback to senior level representatives of suppliers on quality and delivery performance to assure continuous improvement in those areas.</li> <li>• Utilize strategic sourcing tools to sustain continuous cost reduction initiatives for product BOM Cost.</li> <li>• Assist in the development of a distribution infrastructure that supports our clients in the most cost effective and efficient manner.</li> <li>• Represent a professional, respectful, and courteous manner when interacting with co-workers, members, and suppliers. Team work skills are critical.</li> <li>• Promote the achievement of corporate goals and objectives.</li> <li>• Ensure supply contingency plans and strategy are up-to date and easily activated in the event primary suppliers are unable to perform as required.</li> <li>• The position will require domestic U.S. and International travel approximately 25% of the time.</li> <li>• Other duties as assigned.</li> </ul>	
<b>Required Knowledge, Skills, and Abilities</b>	
<ul style="list-style-type: none"> <li>• 10+ years' experience in Supply Chain Management in a manufacturing environment.</li> <li>• Ability to manage multiple, complex projects and changing priorities; work extended hours when required, make sound decisions under pressure, and work effectively in a team environment.</li> <li>• Previous experience in international product sourcing, inventory management, performance metrics, and project management.</li> <li>• Proficiency in MS Office.</li> <li>• Excellent time management, organizational skills, and written and verbal communications skills.</li> <li>• Ability to rapidly learn new systems and procedures.</li> <li>• Prior SAP "by-design" or similar MRP planning system experience preferred.</li> <li>• Must be able to successfully pass a background check.</li> </ul>	
<b>Education and Experience</b>	
<ul style="list-style-type: none"> <li>• MBA preferred; must have at least a Bachelor's degree in business, supply chain management.</li> <li>• APICS or other related purchasing certifications desired.</li> </ul>	