

Manufacturing Shift Leader (2nd shift)

inMotion US New River Valley Area, VA 8/12/2014

JOB DESCRIPTION

SUMMARY OF FUNCTIONS: Production leadership must have a good working knowledge of product lines in which they lead. They will be responsible to manage manufacturing issues and escalate to management, maintenance, or engineering as needed. In addition, this person must ensure cell associates observe prescribed safety precautions. This is a hands-on leadership role where the Cell Leader will be a supervisor and will frequently work alongside other associates within the cell.

Production Supervisor Job Duties:

- Completes production plan by scheduling and assigning personnel; accomplishing work results; establishing priorities; monitoring progress; revising schedules; resolving problems; reporting results on shift production summaries and visual management boards
- Maintains staff by recruiting, selecting, orienting, and training employees; helping to develop others
- Maintains quality by establishing and enforcing organization quality standards
- Ensures operation of equipment by calling for repairs as needed
- Maintains safe and clean work environment by educating and directing personnel on safety procedures and by maintaining compliance with established policies and procedures.
- Resolves personnel problems by analyzing data; investigating issues; identifying solutions; recommending action.

JOB REQUIREMENTS

KNOWLEDGE, SKILLS, AND ABILITIES NECESSARY:

- Good written and verbal communication skills and basic knowledge of arithmetic, working knowledge of document systems, formulas, charts, tables, drawings, specifications, schedules, wiring diagrams, and adjustable measuring instruments;; maintenance and interpretation of reports, forms, records, and related
- Ability to train others to plan, perform, and make decisions as to the sequence of setups, operations, and processes within the limitations of recognized or standard methods, for the product line(s) in which the associate leads
- Continuous mental and visual attention; usually diversified operations requiring constant alertness or activity
- Must be self-motivated, self-directed and have the ability to work well as a part of a team.

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations
- Ability to effectively present information and respond to questions from groups of managers, clients, customers, etc.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

An Ideal Candidate Would:

- Have 5 years or more direct hands on-manufacturing experience with motor or drive products including experience with equipment such as: torque verifying wrenches, induction heaters, Automated-Testing-Equipment, magnetization equipment, etc. and knowledge and ability to troubleshoot these types of equipment
- Prior direct or indirect leadership in a manufacturing setting
- High-level of dedication, punctuality and reliability
- Proven ability to work with minimal additional leadership or engineering support in the factory (this is a 2nd shift position)