

## **JOB DESCRIPTION: SCHOOL ADJUSTMENT COUNSELOR**

### **ABOUT BART CHARTER SCHOOL**

BART is a nationally recognized, award-winning, tuition-free public middle and high school focused on preparing students for college. 100% of BART's graduates have passed a college course and have been accepted into college prior to graduation, despite the fact that most do not have a parent with a 2 or 4 year degree. BART is consistently ranked among the top schools in Massachusetts for student academic growth in both English and math and has a track-record of being one of the strongest "high growth" schools in Berkshire County.

BART's success is built on a culture of excellence and:

- A belief that all students can succeed in college, regardless of their background or previous school performance;
- A relentless focus on the effective use of time, including an extended day and an extended year;
- An emphasis on effort and reflection as keys to growth for students and professionals alike;
- A strong, intimate community with supports in place for all community members to achieve excellence.

All students can succeed. All students should have the opportunity to go to college and thrive. Talent is not born, its learned. BART's job is to enable that.

### **POSITION SUMMARY**

The School Adjustment Counselor is responsible for supporting the social and emotional well being of all students in order to achieve academic success. The School Adjustment Counselor is a key member of the Student Support Team and works directly with the Assistant Principal to ensure a safe and positive school climate. The School Adjustment Counselor is a full time position and reports directly to the Health and Wellness Coordinator.

### **EXPECTATIONS AND RESPONSIBILITIES**

Ensure a Safe and Positive School Climate:

- Serve as a member of the School Safety Committee
- Support and facilitate restorative circles as a response to various school/classroom climate concerns
- Coordinate special programs and events for students related to character development and leadership

Serve as a Member of Grade Level and Health & Wellness Teams:

- Serve as a member of Grade-Level teams

- Assist faculty in understanding the complete range of services available to students to support their academic and socials emotional success and match students with services as appropriate
- Coordinate school-home communication for students with social, emotional, and medical concerns
- Monitor student absenteeism and provide outreach to families for students with truancy concerns
- Monitor implementation of interventions of school interventions for students

Provide Targeted Supports for High-Needs Students:

- Counsel students experiencing personal challenges
- Lead clinical and psycho-educational support groups for students, such as DBT, grief or anger management groups
- In conjunction with the Director of Learning Services, coordinate psychological and socials emotional services for special education students, including weekly student checks ins
- In conjunction with the Principal and Horizontal Team Leaders, refer students for academic intervention services
- Coordinate communication and services with outside agencies & programs
- In conjunction with the nurse, screen students and coordinate family communication for those suspected of self-injury or being under the influence of alcohol or drugs
- Support students in crisis intervention

## **QUALIFICATIONS**

- Masters degree required, MSW or LCSW/LICSW preferred
- Three years experience working with youth or in social services preferred
- Excellent time management skills, including the ability to triage/prioritize competing needs
- Excellent verbal and written communication skills, including ability to communicate effectively with students and families of diverse backgrounds
- Ability to de-escalate highly emotional students and adults
- A commitment to the belief that all children can succeed

Preference will be given to applicants with demonstrated experience and expertise in implementing multi-tiered systems of academic and/or behavioral support.

Please email a resume, cover letter and three references to [employment@bartcharter.org](mailto:employment@bartcharter.org) addressed to Julia Bowen, specifying for which position you are applying. Applications will be reviewed as they are received and candidates are encouraged to apply as soon as possible.



BART Charter Public School is an equal opportunity employer. BART does not discriminate in admission to, access to, treatment in, or employment in its services, programs or activities, on the basis of race, color, religion, national origin, sex, disability, sexual orientation, gender identity, homelessness or age.

For more information about BART and its programs, please visit [www.bartcharter.org](http://www.bartcharter.org).

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