

SIGHT & SOUND

THEATRES®

Lead Stylist Job Description

Sight & Sound's Culture

- ~ **Mission Statement** - Our purpose is to present the Gospel of Jesus Christ and sow the Word of God into the lives of our customers, guests and fellow workers by visualizing and dramatizing the scriptures through inspirational productions, encouraging others and seeking always to be dedicated and wise stewards of our God-given talents and resources.
 - ~ **Values Statement** - The culture of Sight & Sound is accomplished by placing a high value on **Character, Commitment & Competence**. Our 3C's environment is created by treating others the way we would like to be treated and interacting positively and professionally with all whom we encounter while fostering an atmosphere of trust, dedication, productivity and excellence.
 - ~ **Safety Statement** - Promotes a culture that accepts that ALL employees are responsible to ensure a safe workplace.
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Job Title: Lead Stylist

Department: Wardrobe

Reports to: Director of Operations

Work Classification: Non-Exempt

Directly Supervises: None

Leadership Statement: We believe that great leaders are people of character, commitment and competence who have a passion to serve God and man, develop themselves and their people, and who have a vision to positively work with others to lead them toward a better future.

Budget Statement: None

Job Summary: The role of the Lead Stylist is to coordinate work assignments and oversee maintenance for the Hair and Make-Up Stylists. This position will lead, guide and represent the Hair and Make-Up Stylist team along with regular stylist responsibilities.

Essential Duties and Responsibilities:

- Facilitating work assignments for the stylists while completing their own stylist responsibilities.
- Ensure quality and assurance of completed maintenance and assuring stylists have the resources necessary to be successful. Lead Stylist will be involved in maintenance of the wigs and facial hair including washing, setting, combing and styling.
- Communicate to the stylist team as well as be a representative for the team. Provide instruction to Cast members and Dressers in the proper care of wigs, facial hair and make-up designs and supplies.
- Assist with the documentation of the look and styling instructions of wig, facial hair and make-up per character per show.
- All other duties as assigned.

Other Skills and / or Requirements: Strong interpersonal skills and the ability to work with many different kinds of people.

Education and / or Experience: Cosmetology license and 2 to 5 years of hair styling experience is required. A background in theatre is beneficial.

Physical Demands: While performing the duties of this job, the employee is required to stand regularly; walk regularly; sit regularly; use hands to finger, handle, or feel regularly; reach with hands and arms regularly; stoop, kneel, crouch, or crawl regularly; talk or hear regularly. The employee must regularly lift weight and / or exerts force up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, ability to adjust focus.

Work Environment: While performing the duties of this job, the employee is exposed to work near moving mechanical parts occasionally; work in high, precarious places occasionally; odors, fumes or airborne particles occasionally; toxic or caustic chemicals occasionally; risk of electrical shock occasionally; working around animals occasionally. The noise level in the work environment is usually quiet.