



You can file the application and related documentation also online at [www.kela.fi/asointi](http://www.kela.fi/asointi) (in Finnish) or [www.fpa.fi/etjanst](http://www.fpa.fi/etjanst) (in Swedish).

More information is available at [www.kela.fi/housing](http://www.kela.fi/housing)

You can calculate the amount of the benefit at

[www.kela.fi/laskurit](http://www.kela.fi/laskurit) (in Finnish) or

[www.fpa.fi/berakningar](http://www.fpa.fi/berakningar) (in Swedish).



For further information, call  
our customer service number 020 692 221,  
Monday to Friday from 8am to 6pm,  
(local network rate/standard mobile rate).



Please make sure to complete the application carefully. Attach all necessary documentation. This will speed up the processing of your case.

We may contact you for further information if necessary.

You can submit the completed application and any documents you wish to append to it to any Kela office or service point.

**Application period:** General housing allowance can be granted from the beginning of the month preceding that in which your application is received.

All payments begin on the first of the month.

### 1. Applicant

Personal identity code

Given name and family name

Telephone

E-mail

I have been/will be living in a cohabiting relationship since/starting from \_\_\_\_\_.

I have been/will be separated from my spouse since/starting from \_\_\_\_\_.

Reason for separation

☐ Relationship has ended

☐ Other reason, please specify (such as education or work in another town)

Are you a student? ☐ No ☐ Yes. Your estimated time of graduation: \_\_\_\_\_ (month and year)

### 2. Payment details

Applicant's account number (indicate even if the benefit is paid out to the landlord)

Housing allowance is payable to

☐ the applicant ☐ the landlord

Retroactive allowance is payable to

☐ the applicant ☐ the landlord

Name of the landlord (state only if the allowance is paid to the landlord)

Account number of the landlord

Reference number

### 3. Application

☐ I wish to apply for housing allowance from \_\_\_\_\_.

☐ I wish to apply for a review of my housing allowance from \_\_\_\_\_.



If you are applying for a review of your housing allowance, indicate how your household's circumstances have changed by ticking the relevant boxes. Give the date of change as well. If there are no changes you can continue to section 4.

☐ Change in income \_\_\_\_\_. (Provide details at section 6.)

☐ Change in the number of persons in your household \_\_\_\_\_.

☐ Change of residence \_\_\_\_\_. (Provide your new address at section 5.)

☐ Change in housing expenses \_\_\_\_\_.

☐ A person in your household gains or loses eligibility for the student's housing supplement \_\_\_\_\_.

☐ A subtenant moves in or out of your residence \_\_\_\_\_.

☐ Change in the occupancy status of your home \_\_\_\_\_. (E.g. from rental to owner-occupied.)

#### 4. Persons living in the applicant's household

- i** A household includes the persons who permanently share a home or apartment. If you need more space to list the members of your household, complete form AT 1je (see section 7. Supporting documents). If your household includes a disabled person who needs extra living space and/or an assistant, provide details about this at section 8. Additional information. This information affects the amount of the housing allowance.

Personal identity code	Name	Student	Estimated time of graduation (month and year)
1. Spouse		<input type="checkbox"/>	_____._____._____
2. Children and other persons living in the home or apartment		<input type="checkbox"/>	_____._____._____
3.		<input type="checkbox"/>	_____._____._____
4.		<input type="checkbox"/>	_____._____._____
5.		<input type="checkbox"/>	_____._____._____

#### 5. Residential details

Current address or new address if you will be moving.

Postal code                      Postal district                      Municipality in which your home is located

Date of moving in: \_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.

- ☐ I wish to apply for a review of my housing allowance (my housing expenses or other residential details have not changed). If you selected this, please move on to section 6.

- ☐ I wish to apply for financial assistance with

☐ a rental or part-ownership home

☐ a right-of-occupancy home

Name of landlord \_\_\_\_\_

- ☐ I wish to apply for financial assistance with an owner-occupied home, which is

☐ a unit in a housing co-operative

☐ a single-family home

- i** If your rent or maintenance charge has changed, enclose a note about the rent review or an itemisation of your rent or maintenance charge. See section 7. Supporting documents.

**Rent or maintenance charge: € \_\_\_\_\_ per month starting from \_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.**

- i** If you live in single-family home that you own, you need not report water or heating costs.

The rent or maintenance charge includes the following:

Water	<input type="checkbox"/> Yes	<input type="checkbox"/> No.
Heating	<input type="checkbox"/> Yes	<input type="checkbox"/> No.
Electricity	<input type="checkbox"/> Yes	<input type="checkbox"/> No.

If electricity is included, state the total floor space of the home: \_\_\_\_\_ m<sup>2</sup>,

if your household only occupies part of the home, state the amount of floor space occupied by your household: \_\_\_\_\_ m<sup>2</sup>.

Do you or do other members of your household have housing debt?

☐ No                      ☐ Yes. See section 7. Supporting documents.

Does your household have a subtenant?

☐ No                      ☐ Yes. Monthly rent paid by the subtenant: \_\_\_\_\_.



## 6. Income

**i** Benefits received from Kela and the incomes of minor children need not be reported. Write down the amount of gross income (i.e., income before the withholding of taxes) and the period in which it was earned. Enclose supporting documents. See section 7 (Supporting documents) for details.

### Do you or does your spouse or another member of your household receive

a wage or salary?

☐ No ☐ Yes. Indicate who, how much per month, and since when.

☐ Applicant \_\_\_\_\_

☐ Spouse \_\_\_\_\_

☐ Someone else, who? \_\_\_\_\_

unemployment allowance paid by an unemployment fund? Is an application pending or will allowance be applied for?

☐ No ☐ Yes. Indicate who, how much per day, and since when.

☐ Applicant \_\_\_\_\_

☐ Spouse \_\_\_\_\_

☐ Someone else, who? \_\_\_\_\_

Do you or another member of your household plan to apply for unemployment allowance from Kela?

☐ No ☐ Yes. Please specify who. \_\_\_\_\_

other income such as a grant or scholarship, a business start-up grant, a municipal supplement, or a pension from abroad? Also state if you have applied for any of the above.

☐ No ☐ Yes. Indicate who, what type of income, and how much per month. \_\_\_\_\_

rental income?

☐ No ☐ Yes. Indicate who and how much per month. \_\_\_\_\_

income support?

☐ No ☐ Yes

If you or another member of your household is self-employed or a farmer, do you have insurance coverage under the YEL (Self-Employed Persons) or MYEL (Farmers) Pensions Act?

☐ Yes ☐ No.  
Estimate the amount of  
income per month. \_\_\_\_\_

The self-employed person: \_\_\_\_\_

Will your own income or that of other members of your household change over the next 3 months?

☐ No ☐ Yes. Please tell us whose income will change and how during the next 12 months. \_\_\_\_\_

### Do you or another member of your household have

money deposited in a bank account?

☐ No ☐ Yes. Indicate who, how much and what is the interest paid on the deposits. \_\_\_\_\_

shares in stock or a mutual fund?

☐ No ☐ Yes. Indicate who owns them, the name of company/fund, the number and name/type of shares, and when purchased. \_\_\_\_\_

bonds?


☐ No ☐ Yes. Indicate who owns them and what their value is. \_\_\_\_\_

forest holdings?

☐ No ☐ Yes. Indicate the total area of the holdings and the municipality in which they are located. \_\_\_\_\_

☐ My household has no income.

## 7. Supporting documents

-  Kela receives the details on rental housing from certain landlords directly in electronic form. In such a case, the applicant does not have to submit documentation regarding the residential details. Information on these landlords is available on Kela's website.

### Section 4. Persons living in the applicant's household

- ☐ If you need more space to provide information about the members of your household, complete Kela form AT 1je (Appendix – General housing allowance – Persons living in the household).

### Section 5. Residential details

- ☐ Copy of a valid rental agreement or right-of-occupancy agreement (unless already submitted to Kela).
- ☐ Evidence of the current amount of the rent or maintenance charge.
- ☐ Statement from the creditor showing the amount of housing debt or an account statement showing the loan number, outstanding amount, purpose and interest rate percentage (required for owner-occupied and right-of-occupancy homes).

### Section 6. Income

- ☐ Wage statement showing the latest wage or salary and cumulative earnings for the previous and current calendar years.
- ☐ Copy of employment contract, if new or fixed-term employment relationship.
- ☐ Decision showing the award of a start-up grant if new entrepreneur without YEL insurance cover.
- ☐ Documented evidence of other income such as foreign pensions.
- ☐ Details about when you plan to return to work following a parental or child care leave or the completion of military or alternative service. Enclose a wage statement if you will be returning to work within 3 months of applying for housing allowance.
- ☐ Proof of rental income showing the amount of rent paid by the tenant and any maintenance charge payable for the property rented out.

### Other documents enclosed with the application

- ☐ Kela form AT 5 (Liite – Yleinen asumistuki – Yhteisöruokakunnan valtuutus).
- ☐ Other documentation, indicate which.

## 8. Additional information

-  Write the number of the section you are referring to.

- ☐ Additional information on a separate sheet. Write your name and personal identity code on the sheet.

## 9. Signature

**I declare that the information I have given is true and accurate. I will notify any changes.**

Date                                      Applicant's signature                                      Spouse's signature

Information obtained for the purpose of deciding the present matter may be used for other benefit determinations, if so required under law. Conversely, any information obtained within the context of another benefit may be used to decide the present matter.

Please contact Kela for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.

