

## SCHOOL IMPROVEMENT ACTION PLAN (2012-2015)

**Goal 1: Improve and support learning by developing instructional strategies and supports that best meet the needs of struggling learners as well as advanced students.**

Rationale: Due to the rapid increase in enrollment that CCDS has experienced in the last several years, along with the changing demographics in our student and parent populations it will be important for the school to respond in an instructionally appropriate way. An emphasis on learning styles, differentiated teaching, behavioral issues, and providing quality classroom instruction and interventions for a diverse student population will be very important.

Task	Responsible person's Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<p><b>(1)</b> Develop a plan to continually challenge GATE students in absence of a formal program.</p>	<p>Administration Teachers Grade Level Teams Cross Curricular Teams Elective Teachers</p>	<ul style="list-style-type: none"> <li>● 2 Project Based Learning Grants</li> <li>● Middle School Elective Classes</li> <li>● Lexia</li> <li>● Moby Math</li> <li>● Kahn Academy</li> <li>● IXL Math</li> <li>● Omega Math</li> <li>● ABC Committee(labRAT)</li> <li>● Document Based Questions (DBQ) Project</li> </ul>	<ul style="list-style-type: none"> <li>● Student/Parent Surveys</li> <li>● Students Participation Numbers</li> </ul>	<p>Middle School PBL Grant 2011-13 SY</p> <p>4th-6th grade PBL Grant 2012-14 SY</p> <p>Elective program expansion 2012 SY</p> <p>Lexia purchase and implementation 2011-12 SY</p> <p>Moby Math purchase and implementation 2012-13 SY</p> <p>Kahn Academy usage begins 2011-2012 SY</p> <p>IXL Pilot Program 2011-12 SY</p> <p>Omega Math Program</p>	<ul style="list-style-type: none"> <li>● Board Report</li> <li>● Newsletters</li> <li>● E-Flyer</li> </ul>

				purchased 2010 SY	
<b>(2)</b> Improve access to technology for primary and intermediate grades.	<ul style="list-style-type: none"> <li>Administration</li> <li>Technology Committee</li> <li>Teachers</li> </ul>	<ul style="list-style-type: none"> <li>Lexia Training</li> <li>AIMSWeb training</li> <li>IPADs</li> <li>Notebooks</li> <li>Google Apps</li> <li>Technology Elective</li> </ul>	<ul style="list-style-type: none"> <li>Technology Committee</li> <li>Student/Parent Survey</li> <li>Teacher implementation</li> </ul>	<p>Purchase of 30 iPads for grades K-2 and SPED Summer 2012</p> <p>Purchase of 10 iPads grade 3 9/12</p> <p>Laptop cart provided to grades 4 and 5 by Summer 2012</p> <p>Purchased 30 iPads for 7<sup>th</sup>/8<sup>th</sup> Grade 2012</p> <p>60 laptops purchased for Middle School</p> <p>Lexia Training ongoing from Winter 2012 to present</p> <p>Purchase of TV/iPAD pilot system in grades 3, 4, 5 and 6, March 2013</p>	<ul style="list-style-type: none"> <li>Staff Meetings</li> <li>Technology Committee</li> <li>Teacher technology informational meetings/budgetary consideration meetings</li> </ul>
<b>(3)</b> Develop plan to address educational needs of increasingly diverse student population.	<ul style="list-style-type: none"> <li>Administration</li> <li>RTI Team</li> <li>Grade Level &amp; Cross Level Teachers</li> <li>Resource Teachers</li> </ul>	<ul style="list-style-type: none"> <li>AIMSWeb Training</li> <li>Lexia</li> <li>DIBELS Training</li> <li>ELL Training</li> <li>Academic Support</li> <li>Math Intervention</li> </ul>	<ul style="list-style-type: none"> <li>Benchmark data</li> <li>Progress monitoring</li> <li>Formative &amp; Summative Assessments</li> </ul>	<p>Advisory Program Established in Middle School 2012-13 SY</p> <p>Algebra Readiness Class offered to 8<sup>th</sup> Graders</p>	<ul style="list-style-type: none"> <li>Grade level Meetings</li> <li>RTI Meetings</li> <li>Staff Meetings</li> </ul>

		<p>Program</p> <ul style="list-style-type: none"> <li>● SIPPS, Reading Mastery</li> <li>● Corrective Reading</li> <li>● Soar to Success</li> <li>● Counselor (six hours)</li> </ul>			
<p><b>(4)</b> Develop a clear school-wide mathematics intervention program.</p>	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Intervention Plan</li> <li>● Funding</li> <li>● Staff Training</li> </ul>	<ul style="list-style-type: none"> <li>● Screening</li> <li>● Benchmark Assessments</li> <li>● Progress Monitoring</li> </ul>	<p>Math intervention groups established in primary grades 2010-11 SY</p> <p>Intervention groups established in intermediate grades 2011-12 SY</p> <p>IXL math pilot implemented Spring 2012</p> <p>Symphony Math pilot Spring 2012-Fall 2013</p> <p>Kahn Academy access for upper grades established 2011-12 SY</p> <p>Moby Math purchased 2012</p>	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● Newsletters</li> <li>● Intervention Team Meetings</li> </ul>
<p><b>(5)</b> Develop a clear school vision with ESLRs that can be</p>	<ul style="list-style-type: none"> <li>● School Board</li> <li>● PTP Board</li> </ul>	<ul style="list-style-type: none"> <li>● Samples from other schools</li> </ul>	<ul style="list-style-type: none"> <li>● Review documents</li> </ul>	<p>Revise ESLRS 2012</p>	<ul style="list-style-type: none"> <li>● Website</li> <li>● Newsletter</li> </ul>

articulated by all stakeholders.	<ul style="list-style-type: none"> <li>● Teachers</li> <li>● Parents</li> </ul>	<ul style="list-style-type: none"> <li>● School-Wide documents</li> <li>● CCDS Charter</li> </ul>	<ul style="list-style-type: none"> <li>● Visual Evidence of ESLRs posted at the school</li> </ul>		
<b>(6)</b> Develop a Peer Observation Program to implement innovations and to encourage improvement.	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Review comparative models</li> <li>● PD Plan</li> <li>● Training</li> <li>● Release Time</li> </ul>	<ul style="list-style-type: none"> <li>● Improving student outcomes on assessments</li> <li>● Teacher implementation</li> <li>● Classroom implementation of best practices</li> </ul>	Professional development plan 5/2010  Pilot ABC program 9/2010 Implementation of ABC program 8/2011	<ul style="list-style-type: none"> <li>● Schedule and plan of observations</li> <li>● Staff Survey</li> <li>● Principal Walk Throughs</li> <li>● Department of HET meetings</li> <li>● ABC Committee</li> </ul>

**Goal 2: Ensure students develop basic competencies in ELA/Math within a thematic instruction approach.**

Rationale: CCDS is an Integrated Thematic Instruction School. Our goal here at CCDS is to continue providing students with an enriching program that engages students through carefully planned thematic units that support students of all academic abilities.

Task	Responsible person's Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<p><b>(1)</b> Vertical Alignment in writing and math should be completed for all grade levels.</p>	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> <li>● Grade level teams</li> <li>● Cross Curricular Teams</li> <li>● Elective Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Two Project Based Learning Grants</li> <li>● Electives</li> <li>● Parent helpers</li> <li>● Aims-Web Training</li> </ul>	<ul style="list-style-type: none"> <li>● Student/Parent Surveys</li> <li>● Students Participation Numbers</li> <li>● Reviewing Aims-Web data</li> </ul>	<p>Vertical alignment in math completed grades K-6 2011-12 SY</p> <p>Vertical alignment in ELA completed grades K-6 2013</p> <p>Common Core standard transition begin 2012-13</p> <p>Full implementation of Common Core 2014</p>	<ul style="list-style-type: none"> <li>● Board Report</li> <li>● Newsletters</li> <li>● E-Flyer</li> <li>● Staff Meetings</li> <li>● Writing Committee</li> <li>● Math Committee</li> </ul>
<p><b>(2)</b> Create an inventory of curriculum resources with organizational database (children's books, book sets, professional resources, math manipulatives, etc).</p>	<ul style="list-style-type: none"> <li>● Grade Level Teams</li> <li>● Administration</li> </ul>	<ul style="list-style-type: none"> <li>● Library database software</li> <li>● Planning time for faculty</li> </ul>	<ul style="list-style-type: none"> <li>● Inventory database</li> <li>● List of usable curriculum supplies</li> <li>● Frequency of online checkout usage</li> </ul>	<p>Create an inventory in one curricular area per year starting with Math in 2010-11</p>	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● Parent Newsletters</li> <li>● Training on how to use database</li> </ul>

<p><b>(3)</b> Develop peer Observation Program to implement innovations and encourage improvement.</p>	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Review Comparative Models</li> <li>● Professional Development Plan</li> <li>● Training</li> <li>● Release Time</li> </ul>	<ul style="list-style-type: none"> <li>● Improving student outcomes on assessments</li> <li>● Teacher implementation</li> <li>● Classroom implementation of best practices</li> </ul>	<p>Professional development plan 5/2010</p> <p>Pilot ABC program 9/2010</p> <p>Implementation of ABC program 8/2011</p>	<ul style="list-style-type: none"> <li>● Schedule and plan of observations</li> <li>● Staff Survey</li> <li>● Principal Walk Throughs</li> <li>● Department of HET meetings</li> <li>● ABC Committee</li> </ul>
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**Goal 3: Improve and support student learning in the acquisition of good writing skills.**

Rationale: Though CCDS has invested in writing programs, such as Step Up To Writing, the school does not have a K-8 writing continuum. Writing in Language Arts and across curriculum is a research proven methods for helping students understand literacy standards and content area concepts.

Task	Responsible persons Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<b>(1)</b> Implement a writing continuum.	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● High Tech High Grant</li> <li>● Electives</li> </ul>	<ul style="list-style-type: none"> <li>● Student performance on writing</li> </ul>	Writing committee begins work 2009-10 SY	<ul style="list-style-type: none"> <li>● Board Report</li> <li>● Staff Meetings</li> <li>● Writing Committee</li> </ul>
<b>(2)</b> Create writing portfolios to help track student progress across grade levels.	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Technology Committee</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Evernote/Google</li> <li>● IPADs</li> <li>● Notebooks</li> </ul>	<ul style="list-style-type: none"> <li>● Rubric of student work.</li> <li>● Portfolio review</li> </ul>	Research portfolio types and storage options 2010  Writing Committee to develop yearly writing prompts 2010  Find digital options 2012  Implement portfolio system 2014	<ul style="list-style-type: none"> <li>● Board Report</li> <li>● Writing Committee</li> <li>● Staff Meetings</li> </ul>
<b>(3)</b> Create writing program that is schoolwide: genre and standards based.	<ul style="list-style-type: none"> <li>● Teacher/Parent Committee</li> <li>● Administration</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers trained in <i>Step Up to Writing</i></li> <li>● Experience and expertise of staff</li> <li>● Release time</li> <li>● Professional Development</li> </ul>	<ul style="list-style-type: none"> <li>● Checklist of needs</li> <li>● Student improvement on rubrics from grade to grade</li> </ul>	Committee begins meetings 9/2010	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● Department Meetings</li> <li>● HET Meetings</li> </ul>
<b>(4)</b> Develop Library Research Database for students to use	<ul style="list-style-type: none"> <li>● Administrators</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Funding for subscription</li> </ul>	<ul style="list-style-type: none"> <li>● Existence of database</li> </ul>	Follet's Destiny Library Manager adopted 2010	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● In-Service</li> </ul>

and complete research reports.		<ul style="list-style-type: none"> <li>● Space for instructions</li> </ul>	<ul style="list-style-type: none"> <li>● Track student use</li> </ul>		opportunities
<b>(5)</b> Create an inventory of curriculum with organizational database.	<ul style="list-style-type: none"> <li>● Teacher/Parent Committee</li> </ul>	<ul style="list-style-type: none"> <li>● Experience and expertise of staff</li> <li>● Release Time</li> <li>● Professional Development</li> </ul>	<ul style="list-style-type: none"> <li>● Existence of database</li> <li>● Track teacher use</li> </ul>	<p>Start creating inventory 2010</p> <p>Fully implemented 2012</p>	<ul style="list-style-type: none"> <li>● Staff meetings</li> <li>● Department meetings</li> </ul>
<b>(6)</b> Develop Peer Observation Program to implement innovations and encourage improvement.	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Review comparative models</li> <li>● Professional Development Plan</li> <li>● Training</li> <li>● Release time</li> <li>● Project based learning tuning sessions</li> </ul>	<ul style="list-style-type: none"> <li>● Improving student outcomes on assessments</li> <li>● Teacher implementation</li> <li>● Classroom implementation of best practices</li> </ul>	<p>Professional development plan 5/2010</p> <p>Pilot ABC program 9/2010</p> <p>Implementation of ABC program 8/2011</p>	<ul style="list-style-type: none"> <li>● Schedule and plan of observations</li> <li>● Staff survey</li> <li>● Principal Walk Throughs</li> <li>● Department of HET meetings</li> <li>● ABC Committee</li> </ul>

**Goal 4: Anticipate and develop a plan for how to maintain the close, interpersonal feeling of the school as the number students and families increases.**

Rationale: A close community feel is important to students, staff and parents. Knowing every student helps encourage accountability and learning.

Task	Responsible persons Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<p><b>(1)</b> Develop plan to address the social need of an increasingly diverse student population.</p>	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Teachers</li> <li>● PBIS Committee</li> </ul>	<ul style="list-style-type: none"> <li>● PBIS training with Gail Cafferata</li> </ul>	<ul style="list-style-type: none"> <li>● Behavioral data tracking</li> </ul>	<p>Form PBIS committee 2011-12 SY</p> <p><b>Fall 2011</b>-Begin looking at behavioral data (referrals)</p> <p><b>Winter 2012</b> – Contact Gail Cafferata re: PBIS &amp; possible staff training</p> <p><b>Spring 2012</b> – PBIS Committee formed/GC hired as consultant</p> <p><b>Summer 2012</b> - PBIS committee continues to develop plan</p> <p><b>Fall 2012</b> PBIS rollout with phase 1</p> <p>Roll out phase one of PBIS plan 2012-13 SY</p> <p>Continued refinement of PBIS to full implementation 2013-15</p>	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● School-wide efliers</li> <li>● Teachers</li> <li>● Weekly drawings for prizes</li> </ul>

<p><b>(2)</b> Provide additional staff training as more sophisticated technology becomes integrated into the system of parent communication.</p>	<ul style="list-style-type: none"> <li>● Administration</li> <li>● Technology Committee</li> <li>● Teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Google Drive/Apps Training</li> <li>● Link It Adopted</li> </ul>	<ul style="list-style-type: none"> <li>● Use of Link It by Staff</li> <li>● Use of Google Drive by Staff</li> <li>● Use of Google Drive by Students</li> </ul>	<p>Link It adopted and training given 2010</p> <p>Switch to Google Apps school Spring 2012</p>	<ul style="list-style-type: none"> <li>● Staff Meetings</li> <li>● Professional Development</li> </ul>

**Goal 5: Maintain appropriate board policies aligned with educational goals and sound practices.**

Rationale: Responsible board governance and leadership encourages a transparent, legal and healthy working and learning environment.

Task	Responsible persons Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<b>(1)</b> Restructure the Board of Directors to create a smaller, yet smoothly functioning board.	<ul style="list-style-type: none"> <li>● Board of Directors</li> <li>● CUSD School Board</li> </ul>	<ul style="list-style-type: none"> <li>● Research make-up of other charter school boards</li> </ul>	CUSD Approval	Board of Directors rewrites governance section of charter 2012	<ul style="list-style-type: none"> <li>● Board Minutes</li> <li>● Eflyer</li> </ul>
<b>(2)</b> Board members will be trained regarding the Brown Act.	<ul style="list-style-type: none"> <li>● Board Chair</li> <li>● Chief Business Officer</li> </ul>	<ul style="list-style-type: none"> <li>● John Lemmo (school attorney)</li> <li>● Butte County Office of Education</li> </ul>	<ul style="list-style-type: none"> <li>● Completed Training</li> <li>● Regular appropriate use of Brown Act guidelines</li> </ul>	Training completed August 2012  Ongoing monitoring of appropriate use by Board Chair  Refresher training and training for new board member in March 2013 at BCOE	<ul style="list-style-type: none"> <li>● Board Minutes</li> </ul>

**Goal 6: Move forward with modernization and beautification of CCDS physical plant, especially with regard to multi-use room, library and outdoor play area.**

Rationale: The physical plant of CCDS is its greatest liability.

Task	Responsible persons Involved	Professional Development/Resources	Means to Assess Improvement	Timeline	Reporting
<p><b>(1)</b> Continue to pursue Proposition 1D funding to rehabilitate main campus.</p>	<ul style="list-style-type: none"> <li>● Chief Business Officer</li> <li>● Principal</li> <li>● Board of Directors</li> <li>● Facilities Committee</li> </ul>	<ul style="list-style-type: none"> <li>● We Built It – The Money and Muscle of Facilities Management and Navigating the New OPSC Audits CBO June 2012</li> </ul>		<p>Preliminary design apportionment received in 2010-11 SY</p> <p>DSA, CDE and OPSC approval in Dec 2012- March 2013</p> <p>Final Apportionment application Form 50-04 submitted in March 2013</p> <p>California School Finance Authority financial review in progress - April 2013</p>	
<p><b>(2)</b> Improve library facility with wider selection of books and access to technology for all grades.</p>	<ul style="list-style-type: none"> <li>● Librarian</li> <li>● CBO</li> <li>● Board of Directors</li> <li>● Principal</li> <li>● Facilities Committee</li> </ul>	<ul style="list-style-type: none"> <li>● Librarian</li> </ul>		<p>Proposition ID approval and funding</p> <p>Architectural plans include the library moving into a 960 sq ft. classroom space upon the move of the 6/7/8 graders</p>	

<p><b>(3)</b> Purchase Salvation Army building to increase square footage of campus and provide additional classrooms for middle school students.</p>	<ul style="list-style-type: none"> <li>● Board of Directors</li> <li>● Chief Business Officer</li> <li>● Principal</li> <li>● Facilities Committee</li> </ul>			<p>Purchase Dec 2011</p> <p>Building use permits May 2012</p> <p>Asbestos removal 2012</p> <p>Architect selection April 2013</p> <p>Begin Rehabilitation 2013</p>	<ul style="list-style-type: none"> <li>● Board Minutes</li> <li>● Eflyer</li> </ul>
<p><b>(4)</b> Remove trees that are sickly and in danger of falling, thus providing a safer play area and more room for children to play.</p>	<ul style="list-style-type: none"> <li>● Plant Manager</li> <li>● Chief Business Officer</li> </ul>	<ul style="list-style-type: none"> <li>● City Arborist</li> <li>● Tree Removal Company</li> </ul>		<p>2010 - Chinese Tallow (John Bidwell's tree) recommended for Historic status</p> <p>2011 - tree removal by rooms 1 and 6</p> <p>2012 - tree removal by rooms 3 and 4</p> <p>2013 - tree removal office</p> <p>2013 tree removal Salvation Army</p> <p>Board consideration of removal of Cedars on South end of campus May 2013</p>	<ul style="list-style-type: none"> <li>● Plant Manager</li> <li>● Eflyer</li> </ul>