

JOB ANNOUNCEMENT

Job Title: Mental Health Counselor

FLSA Status: Non-Exempt, Per Diem

Accountable To: Senior Director of Programs

Summary: Assists with the overall function of the Mental Health Department. Provides clinical services, including group and individual therapy, to clients who are infected and affected by HIV disease. Provides clinical supervision to a minimum of one Masters level intern..

**Essential
Duties &
Responsibilities:**

1. Provide individual and group counseling to HIV infected and affected individuals and families.
2. Provide assessment and referral to community programs and agencies when appropriate.
3. Consults with staff regarding case management and care planning.
4. Maintains appropriate documentation of services to clients, including intakes, assessments and progress notes.
5. Supervises a minimum of one intern.

Competency: To perform the job successfully, the individual must be able to perform each essential function satisfactorily. Individual must have a minimum of one year experience as a mental health counselor.

Qualifications: Must demonstrate good judgment and knowledge of HIV, substance abuse and cross-cultural issues. Must have strong organizational and communication skills.

Education: LCSW.

Language Ability: Must have the ability to communicate effectively in English. Must demonstrate ability to give and receive information clearly and completely.



Computer Skills: Must have basic knowledge of MS Word and MS Outlook.

**Supervisory
Responsibilities:** None

**Certificates &
Licenses:** LCSW and eligibility to perform clinical supervision.

ASF is an Equal Opportunity Employer

**Please send resume and cover letter to
dmeier@ocasf.org**