Job Description

Position: Director of Product Development

Status: Full-time, Exempt   **Department:** Research and Development

Manager: Dennis Pope

Position Summary: The Director of Product Development is responsible for leading the organization in research for new products, product enhancements and product redesign. Evaluates the potential and practicality of products in development and relies on extensive experience and judgment to plan and accomplish goals. This position requires exercising independent judgment to perform the responsibilities described herein. This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required by the employee.

Responsibilities:
- Originate new products in concert with customer needs and business model
- Selects correct design concepts and fundamental technology used for new products or improvement for existing ones
- Oversees key projects, processes and performance reports, data and analysis
- Develops and implements methods and procedures for monitoring projects such as preparation of records of expenditures and research findings, progress reports, and staff conferences, in order to inform management of current status of each project
- Negotiates contracts with consulting firms to perform research or other applicable studies or support
- Plans and formulates aspects of research and development proposals such as objective or purpose of project, applications that can be utilized from findings, costs of project, and equipment and human resource requirements

Physical Demands:
- No unusual physical demands are required for this position

Requirements:
- A minimum of eight years in product development of scientific laboratory products; candidates with experience in the environmental market will be advantaged; must have an understanding of laboratory products and methods;
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables;
- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Process orientation; demonstrated ability to develop repeatable processes or improve existing processes in and out of product development;
- Project management skills; will have demonstrated the ability to push projects over the finish line with sound planning and persistent execution; will understand how to align resources, seek the input of key constituents, and manage others to achieve desired results;
- Open and collaborative style; must be comfortable working in an environment where ideas are shared and challenged;
- Energy and enthusiasm; candidates must find the work "fun" and enjoy being accountable and willing to hold others accountable.
- Ability to travel within United States

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