WETCC Council of Trustees Meeting Agenda*

February 17, 2016

4:00 p.m.

*This meeting was originally scheduled for 2/8/2016. Due to severe weather, it was rescheduled to 2/17/2016, at 4:00 p.m. The agenda has been adjusted to address the urgent issues, other issues have been tabled until the 3/14/2016 meeting. Please see the revised agenda, attached. *PLBS*

Meeting Facilitator: Tracy Clark, Chair.

Invitees: Joy Annette, Dean Johnson, Joan LaVoy, Michael Fairbanks, Sue Heisler, Kimberly Bjerk, Tara Mason, Zenas Baer.

Others: Terry Janis, Landa Moore.

Recorded by: Patty Schultz.

Call to order:

Roll call:

1. **Action Items:**

1.1. Approval of last meeting minutes: January 11, 2016

1.2. Revision of By-laws: Zenas Baer

1.3. Approval of Finance Report:

1.3.1. Sign Resolution for authorized signers for Tax Credit Loan

1.4. Approval of Proposal for payback of Financial Aid errors

1.5 Policy Review:

1.5.1 Approval of proposed Registration Period modification

1.6 Approval of contract for Nadine Bill, Consultant for RUS Grant work

1.7 Finalize President's yearly performance review, discuss process for next one

2. **Old Business/Open issues:**

2.1 HR, Denise Askelson: Review of HR Policy revisions

2.1.1 Student Services Temp help: HR confirmation/Temp. policy review/interviewing

2.1.2 Registrar position: Confirmation of compliance with HR policy re: advertising/hiring internal vs. external

3 Discussion items:

3.1 Process to contact COT re: budget/agenda requests/policy approval

3.2 Pay/wage scale over budget:

3.3 Discuss any questions on attached reports

4 New business:

4.1 Update on Wellstone Building, possible use for Arts Studio

5 Executive Session:

Adjournment: