
Employee Name:

Position:

Your self-assessment is integral to the evaluative process and I welcome your feedback. Please take the time provide input regarding your performance in 2016 performance and submit the completed form to me by the due date.

1. What accomplishment are you most proud of?

2. In what areas could you improve your performance?

3. What development opportunities would you recommend to enhance your performance contribution?

4. What help do you need from your manager?