The Ministry of Tertiary Education and Skills Training

TEST

On-the-Job Training Programme

NATIONAL TRAINING AGENCY

TRAINEE APPLICATION FORM -NEW

Nationals between the ages of 16-35 are invited to submit applications for admission to On-the-Job-Training opportunities.
For further information please call: 800 4OJT (4658).

FOR OFFICIAL USE ONLY

REGISTRATION NO. : _____ **DATE RECEIVED:** _____ **REGION:** _____

PLACEMENT DEVELOPMENT OFFICER: _____ **ASSIGNED TRAINING PROVIDER:** _____

1. NAME:

Surname *First Name* *Middle Name*

2. ADDRESS:

3. DATE OF BIRTH: *DD* *MTH* *YR*

4. BIRTH CERTIFICATE PIN:

5. SEX: M F

6. E-MAIL ADDRESS: _____

7. TELEPHONE NO:

8. NIS NO.:

9. MARITAL STATUS: _____

10. I.D CARD / PASSPORT NO.:

11. HIGHEST LEVEL OF EDUCATION ATTAINED:

☐ Primary ☐ Junior Secondary ☐ Senior Secondary / Secondary ☐ Tertiary
☐ Youth Camp/ Trade Centre ☐ Technical Institute ☐ Other

12. ON-THE-JOB-TRAINING DESIRED:

1.
2.

Please indicate your areas of interest

13. EDUCATION:

Secondary School/ Tertiary Level Institution Attended	Course/Subjects Taken	Certificates, Diplomas and Degree Obtained	Grade(s)	Year Obtained

14. WORK EXPERIENCE:

Firm/Employer	Position Held	Type of Work	Date Started	Date Completed

15. DISABILITY/ILLNESS: YES ☐ NO ☐ (IF YES, PLEASE EXPLAIN)

_____

_____

16. REFEREES:

	FIRST REFEREE	SECOND REFEREE
NAME		
ADDRESS		
TELEPHONE NO.		
OCCUPATION		

17. EMERGENCY CONTACT:

(Name)	(Address)
(Relationship)	(Telephone No.)

I hereby certify that the above information is true and correct

18. SIGNATURE OF APPLICANT: _____ DATE: _____

19. SIGNATURE OF PARENT/GUARDIAN: _____ DATE: _____
(If under 18 years)

Please attach a Résumé, copies of School/Academic certificates, copies of ELECTRONIC Birth Certificate, T&T Passport and / or National ID Card, 2 Written Recommendations (issued not more than 6 months prior to date of application) and copy of recent utility bill (issued not more than 2 months prior to date of application).

WEST OFFICE: # 31 Sackville Street, Port of Spain (Tel : 627-8432)

EAST OFFICE: # 16 Warner Street, St. Augustine (Tel:645-2811)

CENTRAL OFFICE: #52 Mulchan Seuchan Road, Chaguanas (Tel: 665-4380)

SOUTH OFFICE: # 3 Freeling Street, San Fernando (Tel: 652-7854)

TOBAGO OFFICE: TLH Building, Milford Road, Scarborough (Tel: 310-0575)

DEBE OFFICE: NESC Skills & Technology Centre, # 175-1 SS Erin Road, Debe (Tel: 729-9428)

PRINCES TOWN OFFICE: # 6-8 Railway Road, Princes Town (Tel: 729-9419)

FYZABAD OFFICE: Fyzabad Regional Community Complex, Guapo Road, Fyzabad (Tel: 729-9504)

POINT FORTIN OFFICE: NESC Skills & Technology Centre, Corner of Richardson & Volunteer Roads, Point Fortin (Tel: 729-9464)

SANGRE GRANDE OFFICE: PTSC Compound, Brierly Street, Sangre Grande (Tel: 668-6586)

RIO CLARO OFFICE: # 87 High Street, Rio Claro (Tel: 729-9516)

POINT LISAS OFFICE: NESC Skills & Technology Centre, Corner Rivulet & Southern Main Roads, Point Lisas, Couva (729-9481)

GASPARILLO OFFICE: #43 Main Road Bonne Aventure, Gasparillo (Tel: 729-9468)

Please check On-the-Job-Training page at www.ntatt.org for more contact information