JOB DESCRIPTION
(Date)

POSITION TITLE: **CONSTRUCTION LABORER**

REPORTS TO:

I. PRIMARY RESPONSIBILITIES:

Carry and load construction materials to craft persons working on building construction projects, using flatbed trucks, forklifts, or wheelbarrows.

II. ESSENTIAL FUNCTIONS:

Checks daily construction schedule to keep apprised of material needs on the job and delivers materials to site in advance of the particular construction phase.

Loads construction materials on flatbed truck in storage area and drives flatbed truck to building site. Unloads materials and carries to particular work area at the construction site.

Cleans up job sites and fills scrap truck by hand, using carts, wheelbarrows and barrels.

Unloads materials from vendors' delivery trucks at storage area, checks accuracy of delivery ticket and signs receipt for materials.

Sets aside materials that do not meet company specifications and returns them to “quarantine" area next to storage area.

Conducts month-end inventory of materials in storage area and reports to supervisor.

May assist in team assignments requiring utilization of many crafts on the site.

May drive truck to pick up rush-need items.

III. QUALIFICATIONS AND REQUIREMENTS:

Valid state lift-truck driver's license.

Job involves lifting and carrying up to 80 pounds (drywall material and scrap), pushing and pulling 50-pound scrap carts and walking about six hours per day.

Job involves climbing stairs while carrying materials weighing between 40 and 60 pounds when the job cannot be stocked in any other way.

Basic arithmetic ability needed to count and take inventory.

Trained to operate construction forklift.