

We have multiple positions available for Construction Superintendents. Resumes are currently being accepted.

BASIC FUNCTION:

The Construction Superintendent is responsible for overseeing the day-to-day on-site construction activities of various **retail** and commercial projects. Essential tasks include, but are not limited to, scheduling, coordinating, and supervising subcontractors of various trades to ensure quality, schedule, budget, and appropriate personnel needs are met in a safe working environment. Must be willing to travel nationwide for project assignments.

Projects primarily involve interior construction (finish-outs, remodels, and tenant improvements) for new retail stores. Scope may vary based on the individual project assignment and may also include rebranding, minor renovations, and/or ground-up construction projects. Other building types may include restaurants, hospitality, healthcare, commercial, and industrial warehouse facilities.

Contract value may range from \$500,000 to \$5 million. Average project duration is 10 to 25 weeks.

JOB LOCATION:

As this position requires heavy travel, ***it is NOT necessary for the qualified candidates to live in the Dallas/Fort Worth area.*** The ideal candidate may reside anywhere, provided that he/she is willing to travel as needed.

PROFESSIONAL & EDUCATIONAL EXPERIENCE REQUIREMENTS:

- A high school diploma is required.
- Must have a minimum of 10 years of experience in commercial construction including at least five years of supervisory experience. **Emphasis in retail projects is required and should be accurately identified on your resume.**
- The ideal candidate must understand the project plans and specifications; must be able to read and accurately interpret blue prints, construction documents, and building specifications to ensure the construction is completed as intended.
- Must be knowledgeable of retail and commercial construction technology, methods, terminology, equipment, tools, and work procedures to successfully complete projects.
- Must have knowledge of all phases of building construction, including work commonly completed by various trades.
- Advanced construction scheduling, cost control and ability to control and supervise large groups is essential.
- Excellent organizational, interpersonal, and customer relations skills are required.

- Must be able to work within tight deadlines.
- Must be willing to travel nationwide.

TRAVEL:

Significant travel is required (Approximately 90%). Each construction project assignment typically lasts from 10 - 16 weeks on average.

KEY ACTIVITIES / RESPONSIBILITIES:

- Schedule, coordinate and supervise craft employee activities to ensure quality, schedule, budget, and appropriate personnel needs are met in a safe working environment.
- Makes decisions pertaining to supervision of employees; evaluates performance of subcontractors and takes corrective action if necessary; enforces compliance and adherence to company policies and procedures, and enforce safety standards.
- Frequently interacts with subcontractors, suppliers, clients, building officials, and landlords.
- Frequently interacts with project managers, executive management, and administrative assistants.
- Responsible for scheduling, ordering, field supervision, quality control, and production of all phases of construction.
- Plan and supervise craft activities including determining method of constructions, manpower levels, material quantities, equipment, temporary power sources, and work schedule from beginning to completion of project.
- Coordinates and supervises all construction activities including coordination of assigned scope with work of different crafts/trades, company departments, or other contractors.
- Directs all field personnel as required to successfully complete the project on schedule and within budget while ensuring quality workmanship that conforms to the original plans and specifications.
- Maintain liaison with engineering, estimating, clients, building officials, landlords, subcontractors, and planning to ensure work complies with drawings, specifications, and schedule.
- Assist in resolving construction problems (lack of productivity, work interfaces, etc.) as required.
- Monitor craft compliance with project safety program requirements; document and ensure corrective measures are implemented.
- Maintain liaison with other departments to ensure all required materials, equipment, inspections, etc., support craft activities and project schedule.
- Perform additional assignments per supervisor's direction.
- Responsible for supervising and managing project with home office support.



Job Description: Construction Superintendent (Retail Projects)

Job Posted: August 11, 2016

ABOUT WESTWOOD CONTRACTORS:

Westwood Contractors provides excellence in general contracting services. With a rich history that dates back more than 30 years, Westwood Contractors is an award-winning, national general contractor and recognized leader in the retail construction services industry. We are licensed and/or registered to perform work in 48 states. From tenant improvements / finish-outs to remodels and ground-up projects, many of the nation's most iconic retailers rely on Westwood Contractors for innovative construction executed with an uncompromising commitment to quality, service, value, and safety. Our project experience includes retail stores, restaurants, hospitality, commercial, and healthcare related facilities for clients such as Alex and Ani, bebe, H&M, Helzberg Diamonds, Neiman Marcus, REEDS Jewelers, Saks Fifth Avenue, Sunrise Detox, The Counseling Center, and many others.

The above statements describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the position. Employees holding this position will be required to perform any other job-related duties as requested by management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

HOW TO APPLY FOR THIS POSITION:

We are seeking experienced Construction Superintendents who are committed to excellence. Qualified individuals are encouraged to apply.

Send your resume to:

Human Resources

excellence@westwoodcontractors.com

817.877.3800 General Office

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