<u>Letter of Introduction For</u> <u>School</u>

John Smith English Teacher Maple Grove Middle School 456 Oak Street Springfield, IL 62704 john.smith@maplegrove.edu May 6, 2024

Dear Students and Parents,

I hope this letter finds you well and excited about the upcoming school year. My name is John Smith, and I am thrilled to be your new 7th-grade English teacher at Maple Grove Middle School. I am looking forward to an amazing year together filled with learning, discovery, and fun!

A little about me—I have been teaching English for over 10 years and hold a Master's degree in English Education from the University of Illinois. My passion for literature and writing began when I was in middle school, and it has grown ever since. Outside of school, I enjoy hiking, reading historical novels, and playing the guitar, which I can't wait to share more about as we get to know each other.

This year, our classroom will be a dynamic learning environment where questions are encouraged, and creativity is fostered. We'll explore a variety of literary genres, delve into creative writing, and develop critical reading skills. I am excited to see each of you bring your unique talents and ideas to our classroom community. Please come to class prepared with your notebooks, writing utensils, and an open mind, ready to engage and take on new challenges. Also, I encourage you and your parents to reach out to me anytime at john.smith@maplegrove.edu if you have questions or need assistance outside of class hours.

Let's make this academic year both successful and memorable! I can't wait to meet each of you in person and embark on this exciting journey together.

Warm regards,

John Smith English Teacher Maple Grove Middle School