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PROFESSIONAL EXPERIENCE

Confidential

Neville Island, PA

Machine Operator / Lathe Operator February 2012 – April 2012

- Use of overhead crane to load parts into lathe
- Reading of blueprints for drill collar measurement and correct tooling size
- Cut threads on parts and check threading size
- Final part inspections before machine removal

Confidential

McKees Rocks, PA

Machine Operator / Chimney Liner Tech / Warehouse, November 2010 – December 2012

- Responsible for making chimney liners and pulling parts for the orders
- In charge of packaging ChimPro Flex liner kits according to size and weight classification
- Machine operation setups which consist of steel sizes, head sizes and different lengths
- Warehouse shipping, receiving and inventory
- General machine maintenance

Confidential

Coraopolis, PA

Self-Owned Cleaning Service December 2009 - Current

- General Office Cleaning and Light Maintenance work

Confidential

Pittsburgh, PA

Office Cleaning, October 2005 - Current

- General Office/Floor Cleaning and Light Maintenance work

Confidential

Carnegie, PA

CNC Machinist, May 2008 - February 2009

- Wire EDM to make tool and die parts
- Made carbide pins to burn the bellout of the die
- Use precision tools to check tolerances
- Setup of own machine equipment

Confidential

Sarasota, FL

CNC Machinist, March 2003 - October 2005

- CNC Manual Lathes and Mills
- CNC Grinder, Operator of various types of machinery
- Blueprint and Schematics Reading, Mathematics
- Machine maintenance - electrical repairs
- Operations of metal cutting saws, milling machines, hand tools
- Horizontal and vertical, automation fixturing
- Machine setups

Confidential

Pittsburgh, PA

Customer Sales, Retention and Service July 2002 - February 2003

- Knowledge of wireless communications products and services
- Handled complex customer service issues, complaints, escalation and troubleshooting
- Assisted customers with billing inquiries
- Ability to interact professionally with internal and external customers
- Provided outstanding customer service by building solid customer relationships
- Maintained discretion when dealing with customer privacy issues, and company related materia

QUALIFICATIONS

- Interacts well with people at different levels.
- Develops a climate of enthusiasm and teamwork.
- Meticulous worker and very attentive to quality and details.
- Effective written and verbal communication skills.
- Ability to work under pressure and in a fast-paced environment.

EDUCATION

Certificate of Completion / Machinist and Job Readiness
Computer Information / Programs and Language
Telephone Systems Installer - lines and poles
Criminalist