Project Director/ Medicinal Chemist
Job description

Brief description

The Project Director will report to the Chief Scientific Officer and will be responsible for the contractual and financial delivery of projects. The incumbent will be the key interface across the business, the client and the management team on all project matters.

Main responsibilities

Project Management

- Build a multi-disciplinary team with the skills required for project delivery;
- Define and deliver project progression goals;
- Present summaries of project status vs. plans, risks, and resource needs;
- Provide evidence-based recommendations from multi-disciplinary functions.
- Understand the underlying needs of internal & external stakeholders (NEOMED and its collaborators, sponsors & partners), and engage them in developing or identifying solutions to address their needs;
- Make effective decisions in the absence of complete information and when under pressure, and enable others to act decisively by clarifying roles and responsibilities;
- Work collaboratively across boundaries to establish common purpose and deliver value, while identifying and addressing issues that may inhibit effective collaboration;
- Build organizational capability to ensure and facilitate development opportunities for others.
- Liaise between clients and internal operations to ensure clear communication, by developing and maintaining project timelines with relevant task responsibilities, milestones and client billings;
- Interact with relevant teams to schedule activities to the benefit of all on-going projects in order to support NEOMED's projects by ensuring that projects are completed according to customer requirements, on time and to the highest quality;
- Provide project status updates for relevant internal and external clients;
- Proactively identify project issues and risks; work with business leaders to drive to resolution;
- Lead initiatives to review and improve operational efficiencies;

Scientific

- Design new molecules for synthesis;
- Appreciation of modern synthetic chemistry methods;
- Analyze biological and DMPK data and decide what analogs need progressing down the cascade and what new analogs need to be synthesized;
- Analyze basic DMPK assays and handle ordering of assays with CROs;
- Analyze DMPK and toxicology experiments with aid of consultant and act as primary interface between CRO(s) and NEOMED Institute;
- Use software and be responsible for preclinical data curation;
- Provide input on chemical feasibility for new small molecule project proposal

Qualification requirements

- PhD in Organic/Synthetic/Medicinal Chemistry or a related research-based scientific discipline;
- Eight (8) to ten (10) years of experience in a related field;
- Experience in the pharmaceutical field;
- Solid track record of successful delivery of similar types of projects;
- Excellent interpersonal and relationship building skills;
- Excellent leadership skills and ability to build the Project Team into a dedicated and enthusiastic unit;
- Strong use of MS Office, including Word, Excel and PowerPoint;
- Excellent communication skills,
- Fluent in both written and verbal, in English and in French, preferable.

Please submit your resume by email to Marie-Michelle Larouche from Lange Consulting at mlarouche@langeconsultants.com. All applications will be treated confidentially.