

# Spectrum Business contract buyout form

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Welcome to Spectrum Business! We look forward to servicing all of your business’s communication needs. Please follow the 3 easy steps below to receive your check.

Step 1: Install Spectrum Business Services (Internet, Voice, and/or Video)

Step 2: Complete the “Spectrum Business Contract Buyout Form” below

Step 3: Send an email with the following information to [ContractBuyout@charter.com](mailto:ContractBuyout@charter.com):

- Copy of your final bill from previous provider with early termination fees clearly marked
- Completed “Spectrum Business Contract Buyout Form”

Upon receipt of the forms and verification of eligibility, a check in the amount equal to the early termination fee charged by your previous provider on your bill (not to exceed \$500), will be mailed to your Spectrum Business billing address.

©Charter Communications. Offer available to qualifying customers with comparable services from another provider. Cellular services are not eligible. Must have no outstanding obligations to Spectrum Business. Forms must be received by Spectrum within 60 days of installation of Spectrum Business Internet and Spectrum Business Voice, Spectrum Business Internet and Spectrum Business TV, Spectrum Business Voice and Spectrum Business TV, or Spectrum Business Internet, Spectrum Business Voice, and Spectrum Business TV. Check amount will be determined by the early termination fee on the final bill from the previous provider, not to exceed \$500. If email is not available, forms may be mailed to: Charter Communications, 11 Commerce Road, Newtown, CT 06470. **ATTN:** Strategic Accounts Team. The check must be redeemed within six months from the date of issuance or be rendered null and void. Entitlement to amounts tendered is strictly conditioned upon timely presentment. Failure to present the check for payment within such period shall result in forfeiture of the amounts tendered and reversion thereof to Charter Communications.

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## Spectrum Business Contract Buyout Form

Individual’s name on the account: .....

Business name: .....

Service address: .....

Email address: .....

Phone number on the account: .....

Spectrum Business account number: .....

Previous provider name: .....

Amount of early termination fee from previous provider: .....

[ContractBuyout@charter.com](mailto:ContractBuyout@charter.com)