



## Quality Engineer Job Description

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### Responsibilities:

- Develops and implements methods for sampling, inspection, testing and evaluation of products.
- Develops and implements statistical methods and design experiments to support process control, process/product improvement.
- Supports research and development and manufacturing departments to ensure successful transition of products and processes from design to production.
- Initiates process improvement projects to increase efficiency, reduce costs, simplify processes and improve quality.
- Supports process and test method validation activities by developing and executing protocols for new or existing processes.
- Interfaces with customers and vendors to provide technical support for our products and assures quality of incoming materials.
- Develops and implements methods and procedures for disposition of nonconforming material and ensures that effective root cause analysis is conducted; tracks implementation of corrective/preventive actions.
- Develops and initiates standards and methods for inspection, testing and evaluation.
- Manages program to evaluate precision and accuracy of production equipment and testing, measurements and analytical equipment, and facilities.
- Assists in directing inspectors engaged in measuring and testing product and tabulating data concerning materials, product. or process quality and reliability.
- Develops and writes internal specifications, work instructions, supplier part specifications, and internal test methods.
- May be trained as an internal auditor and perform quality audits.

### Qualifications:

- One to three years' experience in regulated environment ISO 9001, 13485 and QSR standards
- Proficient in Microsoft Word and able to use Microsoft Access, Excel, Powerpoint and Outlook
- Bachelor's degree (B.S.) or equivalent from four-year college or university; *plus* one to three years related experience

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