Job Description
Information Technology Internship (Volunteer)

Project Summary:

The Generations Against Bullying (GAB) is seeking an information technology intern to assist in helping to maintain our computer-based information system that is used to help raise awareness of our vision. The vision for GAB is to provide a safe, positive environment for all children.

About GAB: GAB is a non-profit organization that brings a community of children, parents, administrators, educators, businesses, and local law enforcement together, to work out solutions to put an end to bullying. We work closely with mental health professionals to help victims, and the bully, to reduce the emotional scaring that comes from the lasting effects of bullying. We want to take an active role to stop and help the perpetrator, and provide an outlet for the victim. Our programs are intended to increase the self-esteem and self-worth of both the victim and the perpetrator.

Duties and Responsibilities:

- Assist in design, operate and help maintain the organization's technology products.
- Work closely with GAB team in computer troubleshooting and answering IT questions.
- Other activities that may be needed
- Work closely with GAB office personnel in administrative duties

Qualifications:

- Must be a current college student and currently in an information technology program
- Be proficient in maintenance of network, hardware and software
- Must have a computer
- Must be well organized and detail oriented
- Must have excellent time management skills
- Must have ability to work independently as well as in partnership with a team
- Must be able to define and work within deadlines

Benefits:

- An opportunity in striving to make our world a better place by ending bullying and giving hope to our community.
- Help meet an important community need
- Help meet your required internship hours
- Build your portfolio

How To Apply:

Start Date: Position open untiled filled, requires 90 hours
Hours: 7.5 hours per week
Compensation: This is an UNPAID/Volunteer position internship
To Apply: Please send cover letter and resume to gabnow.org