



Junior Underwriter Job Description

Company Summary

Founded in 2000, **True Benefit** assists businesses in developing comprehensive strategies for their Employee Benefit programs. Our small and rapidly growing company is looking for top talent to join our underwriting group. While we are a smaller company, there are true prospects for growth in multiple areas- sales, and underwriting, technology, and project management.

We want to create an environment and culture that supports the questioning of the status quo in the health care industry, ultimately leveraging our relationships and resources to improve the health and well-being of our clients and their employees. **True Benefit** is looking to add a **Junior Underwriter** to their growing team in **Branford, CT (Near New Haven)**.

Job Description

If you have the ability to access situations quickly, apply established protocols, and work well with others, we want you on our team. We are looking for a detail oriented, critical thinker who is able to take initiative and work consultatively with others. This person will work efficiently and effectively in order to meet contracted turn around times. We look to our underwriters to be the best in the business, both analytically and in their ability to communicate their findings. Responsibilities include but are not limited to:

- Prepare rate quotations, product and benefit recommendations and risk arrangements with particular emphasis on assessing risk and reaching an appropriate level of premium, within parameters, to both protect our book of business, yet still grow the book.
- Develop and maintain strong relationship and credibility with sales force and health plans.
- Diligently share your industry knowledge and continually educate our expanding sales force in underwriting principles and methods.
- Contribute recommendations and support to initiatives focused on improving underwriting processes, procedures and practices.

We are looking for the following background and attributes:

- Strong math or financial skills
- No prior medical underwriting experience necessary
- Advanced Microsoft Excel and PowerPoint Skills
- Excellent analytical, organizational, and interpersonal skills
- Strategic thinking and decision-making skills
- Well-developed verbal and written communication skills
- Ability to work well in team-based environment
- Bachelor's degree

We strive to be an employer of choice and offer a unique blend of benefits and perks.

- Competitive and comprehensive compensation
- Benefits program that includes:
 - Health, Dental, Vision, Prescription, Disability and Group Life insurance
 - 401k and Profit Sharing
 - Paid-Time-Off
 - Wellness program (including gym reimbursement)
 - Charitable donation matching
- Flexible work arrangement, with the ability to work from home one day a week