NEW ZEALAND | INSOLVENCY AND TRUSTEE SERVICE

www.insolvency.govt.nz | 0508 INSOLVENCY | **0508 467 658**
Return your completed form to the Insolvency and Trustee Service by:
post Private Bag 4714, Christchurch 8140 | **email** info@insolvency.govt.nz | **fax** 09 919 9099

Claim form (Proof of debt)

For use in Bankruptcies (Section 88(2) Insolvency Act 1967, Section 233 Insolvency Act 2006), Summary Instalment Orders (Section 356 Insolvency Act 2006), Liquidations (Section 304(1) Companies Act 1993).

1. Debtor details

Debtor's last name:

Debtor's first name(s):

Company name:

Estate number:

Company number:

2. Creditor details

Name of creditor:

Name of contact person if applicant creditor is an organisation:

Postal address:

GST number:

Phone number (daytime):

Email address:

Would you like email communication? ☐ Yes ☐ No

I, Applicant name

State that as at the date of bankruptcy Summary Instalment Order Liquidation Order the debtor was indebted to the above named creditor for the sum of:

Sum in words:

NZD$

Total GST included in your claim: NZD$

That security for the payment of the whole or any part of the above amount is not held ☐ **Or** The following security or guarantee is held for the payment of the whole or any part of the above amount ☐

Name of security / name of guarantor:

Property secured:

Estimated value of guarantee/property secured: NZD$

Date security/guarantee given: Date: / /

2. Creditor details (continued)

Please provide a reference number (For example, account number) that we can quote when communicating with you about this claim:

Please provide your bank account details for any dividend payment:

Account name:

Account number / / /
Bank *Branch* *Account* *Suffix*

3. Debt details

Details of debt (Please attach supporting evidence)

Date of supply	Description of good or services supplied	Amount NZD$

Does your claim include interest? Yes No Amount NZD$

Please attach evidence of the basis for this.

Important information

It is an offence under Section 304(6) of the Companies Act 1993, of the Insolvency Act 1967, of the Insolvency Act 2006 to make or authorise the making of a claim that is false or misleading in a material particular knowing it to be false or misleading; or to omit or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular.

*Any personal information collected is for the purposes of administering the insolvent estate. The information will be used and retained by the Official Assignee and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993 / the Insolvency Act 1967 / the Insolvency Act 2006 / the Companies Act 1993 or the corresponding Regulations. You may have access to and request correction of any personal information. You are obliged to provide this information under the Insolvency Act 1967 / Insolvency Act 2006 / Companies Act 1993.
(*Not applicable if creditor is not an individual within the meaning of the Privacy Act 1993).

Signature: ……

Date: / /

Name: