

## Sample Cover Letter for Engineering Students (jr/sr level)

1234 Oak Avenue  
Bowling Green, KY 42101

February 1, 2012

Mr. Keith Franklin  
Vice President of Engineering  
ABC Technologies  
1234 Worth Drive  
Cincinnati, OH 45671

Dear Mr. Franklin:

I am applying for the Mechanical Engineering position that was posted with Western Kentucky University's Career Services Center this week. Based on the requirements for the position, it fits very well with my education, experience and career interests.

I will receive my B.S. Degree in Mechanical Engineering this May 2012. I have taken various engineering courses and have a strong background in math and physics. During my last summer semester, I had the opportunity to participate in a cooperative education program with a local manufacturing facility. During my internship, I worked closely with the engineering department, allowing me to apply my knowledge in a working environment and work hands on with various manufacturing systems and design standards. My cooperative education experience and position as Team Leader with Bowling Green Motorsports not only gave me the opportunity to gain real world experience, but more importantly, it confirmed my decision to work as a mechanical engineer.

Please find my attached resume with additional information about my education, experience and professional memberships. I would appreciate the opportunity to discuss my qualifications more fully in an interview. I can be reached at (270) 555-1234 or by email at: [gregory.jones154@topper.wku.edu](mailto:gregory.jones154@topper.wku.edu). Thank you for your consideration and I look forward to talking with you soon.

Sincerely,

Gregory T. Jones