



Navy BPA #N00189-11-A-0124



Department of The Navy Blanket Purchase Agreement

B.P.A. number N00189-11-A-0124 for the East Region has been awarded to Office Environments International, Inc. in response to the Fleet and Industrial Supply Center (FISC) Norfolk, Contracting Department's request for quotation (RFQ) number 1489818 for SIN 71-1 for Packaged Office.

BLANKET PURCHASE AGREEMENT

TERMS AND CONDITIONS

Pursuant to the General Services Administration, Federal Supply Schedule, Multiple Award Schedule contract number GS-28F-0023N, the Contractor, Office Environments International, Inc. agrees to the following terms and conditions of a Blanket Purchase Agreement exclusively with the Fleet and Industrial Supply Center Norfolk, Contracting Department, Norfolk Office, Norfolk, VA. The terms and conditions included in this Blanket Purchase Agreement shall apply to all purchases made pursuant to the agreement. However, in the event of any inconsistency, the terms and conditions of the General Services Administration Federal Supply Schedule will govern.

1. Scope of Blanket Purchase Agreement: This Blanket Purchase Agreement is entered into in order to support the Department of the Navy's initiative in reducing the costs of acquiring commonly purchased furniture products by the application of a strategic sourcing solution. The Department of the Navy developed the acquisition strategy to enhance customer requirement fulfillment, improve the acquisition process, leverage department-wide purchasing power, and build vendor partnerships. The Fleet and Industrial Supply Center Norfolk, Contracting Department, Norfolk Office in conjunction with the Naval Supply Systems Command, Mechanicsburg, PA is taking the lead to better manage the Department of the Navy's acquisition process for furniture.

2. Description of Agreement: This Blanket Purchase Agreement authorizes Office Environments International, Inc. to furnish Furniture within category 71 under special item number(SIN) for the specified region:

SIN Region

71 1: Packaged Office East

Office Environments International, Inc. must furnish these items if and when called for, by those persons designated by the Contracting Officer to place calls with the delegated procurement authority. The furniture as prescribed according to the General Services Administration Federal Supply Schedule contract number GS-28F-0023N can be ordered under this Blanket Purchase Agreement. All calls placed against this Blanket Purchase Agreement are subject to the terms and conditions as set forth in the Federal Supply Schedule contract number GS-28F-0023N and this Blanket Purchase Agreement. Office Environments International, Inc. hereby agrees to a special Blanket Purchase Agreement discount price from its General Services Administration Federal Supply Schedule of 4%.



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3. Duration of Blanket Purchase Agreement: This Blanket Purchase Agreement will expire on 17 April 2013, which is the expiration date of the General Services Administration Federal Schedule contract GS-28F-0023N. This Blanket Purchase Agreement may be extended beyond the current term of the General Services Administration Federal Supply Schedule contract, if the current schedule contains unexercised option periods.

The Government reserves the right to discontinue, at any time, this Blanket Purchase agreement, for any reason, upon 30 days written notice.

4. Obligation: Under the terms and conditions of this Blanket Purchase Agreement, the Government is obligated only to the extent of those authorized calls that are actually made against this Blanket Purchase Agreement by those personnel authorized to do so.

5. Delivery: Delivery of all furniture items requested against this Blanket Purchase Agreement shall be made in accordance with the terms and conditions specified in the General Services Administration Federal Supply Schedule contract number GS-28F-0023N and the delivery instructions that will be provided with each call placed. When it is in the best interest of the Government, direct pick-up of material from the supplier's place of business may be authorized.

6. Volume of Purchases: The Government estimates, but does not guarantee, that the volume of purchases through the Navy Furniture Blanket Purchase agreements will be \$175,000,000.00 annually. This number will be spread across all of the call orders that will be issued against the Navy Furniture Blanket Purchase Agreements. If the actual purchases are less than the estimate, the Government will not be liable for the difference.

7. Obligation of Funds: This Blanket Purchase Agreement does not obligate any funds. Funds will be obligated by placement of calls under Federal Acquisition Regulation Subpart 8.4 entitled "Federal Supply Schedules", or the use of a Government-wide purchase card issued under the Federal Acquisition Regulation part 13.303 entitled "Blanket Purchase Agreements", and agency regulations.

8. Authorized Callers or Placement of Orders: All Department of the Navy and Marine Corps cardholders, Contracting Officers, and general contractors authorized by the Naval Facilities Engineering Commands in accordance with the Federal Acquisition Regulation clause 52.251-1 entitled "Government Supply Sources" may use this Blanket Purchase Agreement in accordance with their delegated purchase authority.

9. Issuance of Calls/Orders: Orders will be placed against this Blanket Purchase Agreement via facsimile, Electronic Data Interchange, or paper.

10. Delivery Tickets: Unless otherwise agreed to, all deliveries under this Blanket Purchase Agreement must be accompanied by delivery tickets (in triplicate) or sales slips that must contain the following information:

- Name of contractor,
- Blanket Purchase Agreement number with call number, Date of call, Itemized list of office furniture delivered, Quantity, unit price, and extended price of each item less applicable discounts (unit prices and extended prices need not be shown when incompatible with the use of automated systems, provided that the invoice is itemized to show this information; and



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- Date of delivery of shipment.

11. Invoicing: The requirements of proper invoices for this Blanket Purchase Agreement are as specified in the General Services Administration Federal Supply Schedule contract. Invoices shall be submitted to the address specified within each call placed under this Blanket Purchase Agreement. In the event of any inconsistency between the provisions of this Blanket Purchase Agreement and the Contractor's invoice, the provisions of this Blanket Purchase Agreement will take precedence.

12. Reporting: This Blanket Purchase Agreement requires Office Environments International, Inc. to establish and maintain a report of Navy spend in the report format presented in Attachment (1) of this agreement for all orders issued against this Blanket Purchase Agreement. These reports shall be presented to Fleet and Industrial Supply Center Norfolk, Contracting Department, Norfolk Office on the 15th of every month for the previous month's orders.

13. Best Value: The Fleet and Industrial Supply Center Norfolk, Contracting Department, Norfolk Office and Office Environments International, Inc. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration Federal Supply Schedule contract GS-28F-0023N. By the terms and conditions of this Blanket Purchase Agreement, Office Environments International, Inc. acknowledges that the prices to the Government shall be discounted from those charged to its most favored customer.

14. Place of Delivery: Delivery instructions will be provided with each call placed against this Blanket Purchase Agreement. Delivery will be made to the ordering activity, or to the shop or unit requesting the furniture. When it is in the best interest of the Government, direct pick-up of furniture items from the contractor's place of business is authorized.

Point Of Contact: The points of contact for this Blanket Purchase Agreement are:

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