

Name

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SENIOR ENGINEER: Facility Manager; Hotel Engineer

Accomplished professional with comprehensive hotel engineering background and proven approach to leading team of technicians and mechanics in all aspects of day-to-day operations. Supervise repair and installation of various hotel chains, including preventive maintenance, part replacement and new part installations. Achieve optimal utilization of human and financial resources through proactive budgeting, policy and procedure development, and resource allocation. Adept at evaluating industry trends and using findings toward designing and executing strategies to increase overall efficiency. Effectively train, mentor and motivate staff members including engineers, mechanics and electricians. Define and implement targeted action plans to maximize operational productivity, efficiency and profitability. Utilize superior oral and written communication skills to interact with broad populations including management, sales representatives and vendors.

Preventive Maintenance • Project Management • Team Leadership • Hotel Maintenance
Budget Allocation • Electric Installation • Maintenance • Part Repair

PROFESSIONAL EXPERIENCE

Hotel, City, ST • 2000-2008

The Hotel was the first contemporary atrium hotel in the world.

Assistant Director of Engineering (2001-2008)

Led team of mechanics, engineers, electricians and support staff in daily maintenance, repair and installation for 1,260 guest rooms, including bathrooms and guest floor corridors. Utilized exceptional management and engineering proficiencies to analyze daily operations and institute long-range technical initiatives. Created and implemented short- and long-range strategies, policies and procedures to maximize effective use of product and available inventory. Liaised between design and engineering staff to direct all phases of various renovation projects. Trained engineers to ensure timely completion of projects within budget. Proactively handled additional duties including HLP, company payroll system.

Selected Accomplishments:

- Spearheaded successful \$25 million renovation of guest tower, including upgrading fitness center, replacing outdated equipment and liaising between management and vendors to implement preventive maintenance program.
- Attained CPO certification to maintain all aspects of opening, closing and maintaining swimming pool as well as fitness center.
- Actively performed ongoing preventive maintenance for issues regarding hotel plumbing, carpeting, furniture, master antenna TV (MATV) and on-command video (OCV).
- Rewrote Preventive Maintenance Program for guest rooms and placed results on daily board for reference, integral to optimizing productivity and efficiency.
- Awarded Manager of the Month twice and Supervisor of the Month.

Continued...

Maintenance Supervisor (2000-2001)

Supervised and trained second and third shift maintenance personnel in all aspects of day-to-day activities. Assigned tasks and ensured projects were completion in safe, timely and efficient matter. Troubleshoot and repaired all equipment as well as performed equipment failure analysis and preventative maintenance. Worked with staff and management improve cost, quality, delivery and safety of manufacturing processes

Selected Accomplishments:

- Promptly responded to guest situations by effectively maintaining, repairing and installing machines, tools and equipment.
- Strategically planned and coordinated schedules for projects and equipment downtime, as well as maintaining equipment logs, directly resulting in enhanced performance.

HOTEL CITY, ST • 1997-2000

Hotel is a premier hotel located in the heart of the city.

Maintenance Engineer

Operated and repaired building's lighting, mechanical, plumbing and control components. Maintained proper operation during seasonal changes and recalibrated controls based upon seasonal conditions to ensure energy efficient operation. Performed tile repair and replaced/repaired doors, fountains, light fixtures and signs. Executed minor plumbing, electrical and carpentry repairs and handled preventative maintenance. Communicated information and instructions with management, support staff and guests.

Selected Accomplishments:

- Achieved Employee of the Year and Manager of the Month due to exceptional performance.

Career Note: Additional professional background includes Chief Engineer for Holiday Inn Select, Assistant Director for Greenville Hilton & Towers, Shift Mechanic for Atlanta Hilton & Towers, and Electrician/Shift Mechanic for Airport Hilton.

EDUCATION

Bachelor of Arts in Business Administration

University of Tennessee, Knoxville, TN

LICENSE / CERTIFICATIONS

Electrician's License - I.B.E.W.

Universal Certification HVAC - Ferris State University

Energy Management - Trane Training Center

HVAC for Property Managers - Trane Training Center

HVAC Maintenance Training Program - Servidyne

Boiler Operation, Maintenance & Safety - American Trainco

AFFILIATIONS

Prince Hall F&AM; Omega, Fraternity Inc.