RUTGERS
School of Public Health

Office of Admissions
Rutgers, The State University of New Jersey
sph.rutgers.edu

School of Public Health
683 Hoes Lane West, Room 110
Piscataway, NJ 08854
p. 732-235-4646 • f. 732-235-9599
admissions@sph.rutgers.edu

Letter of Recommendation

This letter of recommendation should be sent by the sponsor (person writing the letter of recommendation) to the address below:

Rutgers School of Public Health
683 Hoes Lane West, Room 110
Piscataway, NJ 08854

To the Applicant:

It is suggested that the letters of recommendation come from former teachers, employers or professional peers. If you are recent graduate from undergraduate education (within the last five years), at least one of your letters of recommendation must be from a faculty member. Complete everything in the box below and then give it to your sponsor with a stamped, addressed envelope.

_____
Last Name of Applicant *First Name* *Middle Initial*

_____
Signature of Applicant *Date*

_____
Concentration Selected

Right to Access: Public Law 93-380, Educational Amendment Act of 1974, grants students and graduates the right to access letters of recommendation. The opportunity to waive their right is also provided.

❑ **I do waive the right to access this letter.** ❑ **I do not waive the right to access this letter.**

Recommendation Provider Information

1. Name and Title: _____

   Employer: _____

   Address 1: _____

   Address 2: _____

   Email: _____

   Telephone: _____

   Are you a graduate of the Rutgers School of Public Health (or its predecessor)? _____

2. How long have you known the applicant?

   ❑ less than one year ❑ one year ❑ two years ❑ more than two years

3. In what capacity have you known the applicant?

   ❑ student ❑ employee directly or indirectly under my supervision ❑ business associate ❑ friend

   ❑ other _____

Recommendation

1. To what extent has the applicant demonstrated an ability to think independently?

   ❑ very well ❑ somewhat ❑ not at all ❑ I don't know

2. How well do you think the applicant has thought out plans for graduate study?

   ❑ very well ❑ somewhat ❑ not at all ❑ I don't know

3. Language: *If English is not the applicant's native language, how well does he or she understand English?*

Speak English: _____

Write English: _____

If there is any language difficulty, please specify the problem: _____

4. Please give us your appraisal of the applicant in terms of the qualities listed below and indicate the reference group used for your judgements: _____

_____

_____

5. Intellectual Ability:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

6. Imagination and Creativity:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

7. Maturity:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

8. Written Communication Skills:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

9. Ability in Oral Expression:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

10. Ability to Analyze a Problem and Formulate a Solution:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

11. Ability to Work with Others:

❑ superior *(top 5%)* ❑ excellent *(top 15%)* ❑ good *(top third)*
❑ average *(middle third)* ❑ poor *(lower third)* ❑ no information

12. Overall Recommendation of the Applicant:

❑ highly recommend ❑ recommend ❑ recommend with reservations ❑ do not recommend

Open-Ended Questions

1. What do you consider to be the applicant's main strengths in relation to his or her professional goals?

_____

_____

2. What do you consider to be the applicant's main weakness?

_____

_____

3. Do you have any other information, advice or opinions relevant to the admission decision?

_____

_____