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JOB DESCRIPTION

Position: Marine Assistant Officer (Junior Marine Biologist)
Reports to: Marine Program Coordinator
Location: Maputo, Mozambique, with travels and visits outside
Level: EPI (TBA)

Introduction

The Marine Assistant Officer is based in Angoche and will be responsible for implementation of projects from the marine program at the field level, towards a common WWF vision and objectives. He/she will implement projects related to the coastal and marine environment.

I. Major Functions

- Implement marine related activities of the WWF- Mozambique Country Office (WWF-MCO) and ensure that existing projects at the landscape level of Primeiras and Segundas are implemented;
- Provides advice and collaboration to the Marine Programme Coordinator /Conservation Manager/ Care-WWF Alliance manager and other WWF offices/teams, as appropriate, on marine issues.
- Works closely with the marine staff from WWF- Network Offices (WWF-NOs) for delivery of projects being implemented in Mozambique;
- Supports the development and implementation of the WWF Mozambique marine strategy, ensuring its on-going alignment with National priorities and with other WWF regional and thematic priorities and focus according to the Global Programme Framework (GPF) ensuring strong delivery on the WWF MCO Conservation;
- Collaborates with all field officers, providing technical assistance as required, in accordance with WWF policies, procedures and standards.

II. Major Duties and Responsibilities

a) Development and implementation of MCO Marine Projects

- Develop and implementation of marine projects at the field level;
- Support the development and operation under an annual workplan system, which will be reviewed by the MCO;
- Work with the government partners, donors, NGOs, civil society, local communities and others in the WWF;

- Support the identification of priority areas for strategic marine related research in the biological and socioeconomic sciences, and coordinate implementation of some of this research;
- Disseminate results to inform decision and policy making process on marine conservation and environmental protection;
- The incumbent will be responsible for effective monitoring of the level of implementation of field activities, give support the mid-term review (MTR) and other evaluation exercises as appropriate, as well as preparation of substantive, financial and other reports; and
- Prepare technical reports in marine initiatives for incorporation in the main MCO conservation technical reports as required.

b) Information Management and Communication

- Work closely with MCO Communications Manager to publish regularly the results of work done in relation to marine initiatives.
- Represent the WWF-MCO in meetings and conferences to which WWF-MCO is invited to attend.

c) Technical Support/Capacity Building

- Providing technical backstopping to the WWF's marine initiatives and in any other requested aspect at the field level;
- Participate in relevant conservation meetings and workshops in the country and the region, and develop papers, reports and presentations on MCO work when needed.

d) Other duties and responsibilities

- Perform other related duties as may be assigned by the WWF-MCO Country Director, Conservation Manager for the smooth and efficient implementation of the MCO conservation program.

III. Profile

Required Qualifications:

- BSc Honors degree in an appropriate field related to marine or other related areas (conservation/environment/natural resource management/marine/coastal/freshwater ecology).
- Field experience with marine specific activity will be an advantage;
- More than 3 years of experience developing, and implementing projects in one or more of the above-mentioned fields.
- Experience with multi-disciplinary environment teams, (Government, NGO's, Civil Society), would be a strong asset.
- Knowledge of the institutional and legal framework of the environment and conservation in Mozambique, as well as of relevant policy issues.
- Required skills and competencies
- Proven leadership skills;

- Strong skills in project planning, financing, management, implementation, and evaluation;
- Experience working with government and with donors / government aid agencies;
- Excellent Portuguese and English communication skills (oral and written)
- Excellent inter-personal skills, including the ability to develop and maintain strong relationships at all levels, including with local communities, government agencies, and the scientific community;

IV. Working Relationships

Internal: Interacts and works closely and on a regular basis with project implementation personnel in general. Interacts and collaborates as appropriate with members of ecoregion teams, species teams, and WWF Africa, WWF International, and other WWF Network staff.

External: Interacts with governmental institutions, non-governmental organisations, academic institutions, the media, donors, specialists / consultants, and other stakeholders, in collaboration with the Country Director, as appropriate.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.