

## Sample Resume for a Recent College Graduate

Here's an example of a resume for a high school student applying to college or a college graduate (with little or no work experience related to the job to which you're applying):

### Joe College

100 High School Lane  
Anywhere, TX 03000  
(603) 225-6612  
[joecollege@mymail.com](mailto:joecollege@mymail.com)

**PROFILE:** Energetic, hard-working student skilled in biology and anatomy/physiology; specific interest and knowledge in sports medicine

### ACADEMICS

- Any High School, Town, New Hampshire  
High School Diploma, expected June 2014
- Top 20 percent of class
  - GPA: 3.5
  - SAT: CR: 550, Math: 625, Writing: 570, Essay: 8
  - National Honor Society, 2012-14

### ACTIVITIES & ACCOMPLISHMENTS

- Varsity Baseball Team, 2012 – present
  - Team captain 2014
  - Led team to most wins in school history
- Boys & Girls Club Volunteer, 2011 – present
  - Responsible for monthly youth activities
  - Organized annual fitness week
- President, Biology Club, 2013
  - Coordinated 5th Annual Science Exhibit
- Completed Basic Life Saving Course, 2011
- Participated in Police Explorer Program, 2010
  - Learned about the role of science in crime scene investigation

### CAREER DEVELOPMENT

- Fisher Cat Baseball Concessions, 2011 – present
  - Developed customer service skills
- Internship with School Athletic Trainer, 2011
  - Assisted with game coverage for winter sports
  - Led daily stretching routine
  - Skilled in muscle memory and conditioning