ROOD & RIDDLE
EQUINE HOSPITAL

Surgery Technician Job Description

Job Title: Surgery technician **Reports to: Surgery Supervisor/Technician Manager**

Requirements:

Education – High School diploma or equivalent required

Outside Training Required: Prefer some training with medical or horse care. Horse handling experience required.

License Required: None. Preferred: Veterinary Technician License (LVT)

Experience: 1 (one) or more years experience in handling horses. **Preferred:** Handling horses other than own

Skills: Knowledge of general horse behavior. Able to accomplish detailed and accurate work. Able to utilize time management skills. Able to work well with others and work unsupervised. Able to read, understand, and follow oral and written instructions. Able to recognize problems and communicate with the surgery technician supervisor and technician manager. Able to maintain a high productivity level. Must have basic understanding of math.

Physical: Must be capable of standing for long periods of time, walking, running, holding horses, lifting up to 50 lbs unaided, climbing, and sitting. Must be capable of full body movement, including both hands. Eyesight must be correctable to 20/30 vision.

Mental: Language requirements are reading, writing, spelling, and the ability to communicate clearly in English. Ability to work in highly stressful situations in a fast-paced, closed work environment.

Purpose: This is a (circle one) full-time, part-time (workdays may vary 8-10 hours, five or six days a week; occasional irregular hours) or seasonal position (the season starting sometime in January and lasting through the end of June). Employment has the potential to last longer depending on the employee's job performance, the clinic's needs, and the flexibility of the employee's schedule. The purpose is to prepare patients for surgery, clean instruments, assist surgeons, clean and maintain a bio-secure surgery area, and help in other areas when able or asked.

Task and Duties of Job

1. Prepare surgery suites for surgery.
2. Promptly reports any breaks in protocol/sterile field (from self or others) to surgery supervisor or head tech.
3. Bring patients from barns up to surgery.
4. Prepare surgery sites (clipping, shaving, and scrubbing).
5. Assist surgeon(s) throughout surgery.
6. Clean and maintain surgery suites, recovery stalls, transfer areas, and central supply.
7. Clean, sterilize, and maintain instruments.
8. Stock supplies for surgery.
9. Assist in other areas of the hospital, including radiology, podiatry, ambulatory, etc. as needed.
10. Will sometimes include irregular hours (outside of the normally scheduled work times).
11. Performs any other task as assigned by surgery supervisor, clinicians, and technician manager.
12. During the months of March, April, and May, overtime hours will be available.

Measures of Performance

1. Attendance and punctuality; on time and present for all scheduled times.
2. Cooperation with management, interns, clients, vendors, visitors, and other employees, develops and demonstrates teamwork.
3. Ability to work in a close work environment and maintain a professional and courteous attitude.
4. Maintains a clean working environment and follows bio-security protocol.
5. Quality of work performed consistently.
6. Offers to help others when possible.
7. Checks in with the surgery supervisor when work is slow.
8. Notifies surgery supervisor with any questions or concerns regarding patients, employees, or visitors.
9. Ability to keep oneself productive and break at the appropriate time for the allotted period.