



## Preliminary Job Application

Thank you for your interest in a career at Reeves-Sain! To get the application process started, please fill out this preliminary application and email it to Jason Greene at [jgreene@reevessain.com](mailto:jgreene@reevessain.com). He will be in touch after it is reviewed.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you at least 18 years of age or older?

Yes       No

Are you eligible to work in the United States?

Yes       No

Are you on a lay-off or subject to recall?

Yes       No

Type of employment desired?

Full Time     Part Time

Are you willing to work overtime, if required/or necessary?

Yes       No

Can you travel if the job requires it?

Yes       No

Have you been employed by Reeves-Sain before?

Yes       No

If yes, please provide the dates: \_\_\_\_\_

Have you applied for a position at Reeves-Sain previously?

Yes       No

If yes, please provide the date(s): \_\_\_\_\_

Are you presently employed?

Yes       No

If currently employed, may we contact your current employer?

Yes       No       N/A

If yes, please share a contact name and phone:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Position Applying for: \_\_\_\_\_

Desired Salary: \_\_\_\_\_

Date Available to Start: \_\_\_\_\_

How many days absent since your last job? \_\_\_\_\_

Are there any hours/shifts you cannot work?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many days absent in the last year of employment? \_\_\_\_\_

Are you aware of any reason that would prevent you from performing the essential functions of the job for which you are applying for?

\_\_\_\_\_  
\_\_\_\_\_

Have you been convicted of a felony within the past seven (7) years?

Yes       No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Can you provide any references? (Name & Contact)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments/Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_