

## **Job Description**

### **Warehouse Operative / Forklift Driver – Counterbalance / Reach truck / Warehouse operative**

**Temporary seasonal contract – 40 hours per week**

Working under the day to day control of the Warehouse Supervisor, we are looking for an engaging and enthusiastic Forklift Driver, who will assist in the day to day driving of forklifts but also to complete other warehouse tasks as and when required during our peak season September – December.

#### **Role and Responsibilities:**

Day to day tasks including but not limited to:

- Make up orders for distribution
- Ensure orders are correct product and count
- Ensure each pallet is secure for transit and labelled correctly
- Load/unload vehicles using forklifts
- Move stock/goods using forklift in warehouses
- Complete delivery/goods in notes
- Ensure stock rotation
- Keep warehouses and surrounding grounds clean and tidy
- Ensures Health and Safety guidelines are adhered to
- Working to quality standards

#### **Skills and experience:**

- Self-Motivated and disciplined
- Excellent communication skills in English
- Warehouse experience
- Computer Literate
- Must be able to lift and move boxes of up to 20Kg
- Must have Counter Balance Licence

The person must also demonstrate the following personal attributes:

- be honest and trustworthy
- be respectful

Salary £9.00 per hr (plus possible overtime during season)

This is a temporary, 40 hour a week, contract from running from 1<sup>st</sup> September 2015 – 18<sup>th</sup> December 2015.

Hours are Monday to Friday 9am – 5.30pm.

Interviews will take place the week commencing 27<sup>th</sup> July.

For more details or to apply for this position please visit our website  
<http://www.snowbusiness.com/about-us/work-for-snow-business>