



Consent to criminal history record check

Section A: Consent form details

This consent form relates to the licence application (or licence held) by:

Name

Australian business number (ABN)

Section B: Your details

Family name (currently used)

All other family names previously used

First given name

Other given names

Gender: Male ☐ Female ☐ Indeterminate/Intersex/Unspecified ☐

Date of birth / /

Town/city of birth

State/country of birth

Business phone

Mobile

After hours

Drivers licence number

State/Territory of issue

Passport number/s

Country of issue

Residential addresses for the last FIVE years

(These must be street addresses. They cannot be a post office box number or other delivery point address.)

Current address	Period of residence
	from to

! If full details of previous addresses are unavailable, details of town/s and state/s will suffice.
If actual dates are unavailable, details of years of residence will suffice (attach list if insufficient space).

Previous addresses	Period of residence
	from to
	from to
	from to

Email address

Do you authorise us to communicate with you by email on confidential matters relating to this form?

No ☐ Yes ☐

Section C: Criminal charges or convictions

1 Are you the subject of any criminal charge/s still pending before a court?

No ☐

Yes ☐ Provide details below

2 Do you have any conviction/s or finding/s of guilt which are less than 10 years old, or any juvenile conviction/s or finding/s of guilt which are less than five years old?

No ☐

Yes ☐ Provide details below

 If there is insufficient space above, attach a separate sheet with all relevant details.

Section D: Declaration

Privacy

Tax law authorises us to collect information and disclose it to other government agencies. This includes personal information of the person authorised to sign the declaration. For information about your privacy, go to ato.gov.au/privacy

I declare that all the information provided in this form is true and correct and:

- acknowledge that I have read the Important Information section of the instructions and understand that I do not have to disclose old protected convictions information, which is described under the heading Spent Conviction Scheme in the Important Information section
- consent to the Australian Taxation Office (ATO) seeking information
- consent to the Australian Criminal Intelligence Commission (ACIC) and relevant Australian police forces extracting from their records details of criminal records relating to me pending before a court, and/or details of convictions or findings of guilt which have been recorded against me and which are not spent convictions
- consent to the ACIC and relevant Australian police forces providing the extracted information to the ATO
- acknowledge that any information provided by me on this form or by the police as a result of the record check may be taken into account by the ATO in assessing suitability for an excise licence
- acknowledge that any information obtained as part of this process may be used by Australian police forces for law enforcement purposes including the investigation of any outstanding criminal offences.

Name

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Signature

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Date

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Lodging your form

Keep a copy of your completed form for your records and send the original with all the necessary attachments to:

Excise Licensing Group
Australian Taxation Office
GPO Box 9977
ADELAIDE SA 5001

 Include the name of the tax officer you are dealing with on the envelope.