



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s)	Katarina Poldrugovac
Telephone(s)	00385 51 294 880
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Nationality	Croatian
Date of birth	05 August 1984
Gender	Female

Education and training

Dates	01 October 2003 - 26 September 2008
Title of qualification awarded	Master in Economics
Principal subjects / occupational skills covered	Thesis title: 'Accounting as a support to environmental protection policy in Republic of Croatia'
Name and type of organisation providing education and training	Faculty of tourism and hospitality management 42 Primorska, 51410 Opatija (Croatia)
Level in national or international classification	ISCED 5
Dates	01/09/1999 - 01/07/2003
Name and type of organisation providing education and training	Secondary school 'Mate Blažina' (Grammar school) Labin (Croatia)
Dates	01/09/1991 - 01/07/1999
Name and type of organisation providing education and training	Elementary school 'Matija Vlačić' Labin (Croatia)
Dates	01/10/2011
Principal subjects / occupational skills covered	Accounting
Name and type of organisation providing education and training	Faculty of Economics (Doctoral programme in Economics and Business) Kardeljeva ploščad 17, Ljubljana (Slovenia)

Work experience

Dates	01 November 2008
Occupation or position held	Assistant in Department of Accounting
Main activities and responsibilities	Teaching, learning, research, service, administration and professional contributions, other duties as directed
Name and address of employer	Faculty of tourism and hospitality management 42 Primorska, 51410 Opatija (Croatia)
Type of business or sector	Education
Dates	01 May 2008 - 31 October 2008

Occupation or position held Receptionist
Main activities and responsibilities Managing the front desk and reception area and supporting the office staff
Name and address of employer Maslinica d.o.o.
Rabac bb, 52221 Rabac (Croatia)
Type of business or sector Accommodation and food service activities
Dates 01 November 2005 - 30 September 2007
Occupation or position held Student tutor
Main activities and responsibilities Helping students to master the Accounting courses during my studies.
Name and address of employer Faculty of tourism and hospitality management
42 Primorska, 51410 Opatija (Croatia)

Personal skills and competences

Mother tongue(s) **Croatian**

Other language(s)

Self-assessment
European level ()*

English

German

Italian

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
B1	Independent user	B1	Independent user	A2	Basic User	A2	Basic User	A2	Basic User
C1	Proficient user	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user

(*) [Common European Framework of Reference \(CEF\) level](#)

Organisational skills and competences Good organizational skills and supervision experience gained by working with students.

Computer skills and competences Command of Microsoft Office tools (Word, Excel, PowerPoint) acquired through training, work and leisure activities.

Artistic skills and competences 1998. – 2nd prize of Town Labin and Labin Turist Board for painting on the subject 'Neka moja Istra blista'

Other skills and competences October 2006. – Seminar 'Mind mapping' – Eventus- quick learning center, Zagreb

Additional information

SEMINARS

June 2010- onwards – Seminars: 'Preparation of data with the basics of descriptive and inferential analysis', 'The basis of analysis of variance and regression analysis', 'More complex statistical models with the interaction and introduction to multivariate analysis', IT-Academy, University of Rijeka, Rijeka, Croatia

March 2010 – Seminar 'E-learning in teaching practice', University of Rijeka, Rijeka, Croatia

March – December 2007

Program for manager training, Business school of Croatian Employers' Association, Rijeka, Croatia

July 2007, Ljubljana summer school, Faculty of Economics, University of Ljubljana, Slovenia

February 2007. – Seminar for tourist agency managers, Faculty of Tourism and Hospitality Management, Opatija, Croatia

August/September 2006 – Wirtschafts Universitat Wien, International Summer University 'Alpen-Adria 2006', Trogir, Croatia, Course: International human resource management

PUBLICATIONS

2010 – 'Accounting education of students on faculties of management' (presentation), European College Teaching and Learning Conference, The Clute Institute, Dublin, Ireland

2010 – 'Tourism regionalization within global processes'(book review), Tourism and Hospitality Management (Vol. 16 No. 1)

2009 – 'Segment reporting in harmonization and globalization processes'(article and Power Point presentation), 1st International Scientific Conference 'Knowledge and business challenges of globalization', Faculty for Commercial and Business Sciences, Celje, Slovenia, coauthor

2006 - 'Internet reporting in the Croatian hotel industry' (article and Power Point presentation); 18th Biennial International Congress, Tourism and Hospitality Industry, coauthor

RESEARCH AND PROJECTS

2010 –project ' Benchmarking in the Croatian Hotel Industry'

2007 - project 'Interaction between science and economy in Croatia' (course: Human resource management)

2007 - research 'Assessing the Kvarner Tourism Offering' associate on project 'Tourism Regionalization in Global Processes' (Project of Ministry of Science, Education and Sport no. 0116003)

2006/2007 – coauthor of the project 'Etno-house Brankovi i – new forms of valorization of rural resources of the county Kršan' (course: Management)

SCHOLARSHIP

2003/2007 – Town Labin - student scholarship