



Donation & Sponsorship Request Form

Please Fill Out All Information Completely

Date _____

Name of Organization _____

Contact Person _____ Phone Number _____

Mailing Address _____

City _____ State _____ Zip _____

Tax Status: ☐ Non-profit ☐ Business ☐ Government, Tax ID#: _____

Type Of Event _____ Date Of Event _____

Number of Years Event Has Been Held _____

(Please note, request must be received 30 days prior to event. Large donations must be approved by Grange Co-op's board of Directors/CEO)

Specific Type Of Request:

____ Gift Certificate (Amount \$ _____) _____ Cash (Amount \$ _____)

____ Merchandise (Type _____) (Amount \$ _____)

How will the merchandise be used? _____

____ Other _____

____ Print Advertising: Size _____ Type _____ Format _____ Color: Y/N, B&W: Y/N

Describe The Specific Event:

Grange Co-op Policy

Grange co-op primarily supports organizations or groups mainly involved with **agriculture, horticulture/gardening and pets.**

Our contributions consist of merchandise or gift cards. Our focus is to contribute to **local youth groups, civic organizations, and fund raising activities** within our communities.

In order to fairly distribute our donation budget, we limit one donation per organization with a calendar year. Due to the large amount of requests we receive, we may not be able to notify those we are unable to accommodate. We will review your request as soon as possible and you will be notified upon approval. **Thank you for your interest in Grange Co-op!**

Describe Why You Feel Grange Co-op Should Honor Your Request

If Grange Co-op Will Be Recognized For This Donation Will A Logo Be Required?

☐ YES ☐ NO Format for the logo: ☐ JPG ☐ EPS ☐ PDF ☐ MS WORD

E-mail address for the logo to be sent to: _____

Would You Like For This Event To Be Featured On Our Community Events Calendar

Featured On Our Web Site? ☐ YES ☐ NO Website Link: _____

Additional Information About The Request:

MAIL COMPLETED FORMS TO:

GRANGE CO-OP, P.O. BOX 3637, CENTRAL POINT, OR 97502

PHONE: (541) 664-1261 • FAX (541) 664-1246

www.grangecoop.com

For Internal Use Only:

☐ **APPROVED**
(Please attach invoice)

☐ **NOT APPROVED**

Notes:

Stamp:
