Quality Assurance/Quality Control

Job Description:
Responsible for all electrical inspections related to installations, testing, commissioning etc. for the involved project.

- To conduct inspection of all ongoing activities for electrical installations.
- To conduct inspections for all electrical material deliveries.
- To attend all electrical inspections with client/contractor representatives.
- To submit inspection requests in coordination with concerned site/project engineers.
- Prepare daily QA/QC report regarding inspections, material, Non conformances etc.
- Prepare weekly surveillance reports, non-conformance reports and verification of corrective actions
- Check the drawings and documents used at site for approvals and compliance with project requirements.
- Ensure that all works are carried out as per the approved method statements and drawings.
- Ensure that all equipment used are calibrated and with valid certificates.
- Assist / coordinate the preparation of the final handing over documents such as QCQA documents, testing and commissioning reports etc.
- Preparation of testing and commissioning method statements in coordination with vendors, General Contractor representative's and project owners representative's .

Skills:

Proficient in using Microsoft Office Suite(Word, Excel and Outlook) Ability to read and understand Blueprints Well organized, with a strong emphasis on attention to details.

Knowledge of electrical theory as it applies to renewable energies.

Requirements:
Qualified candidate will be trained accordingly and require an individual who is well organized and is detail orientated.

Potential candidates will be required to complete drug testing, driving and background checks.

Contact for further information:
Chad Diederich
Project Manager
JFECC
(309) 714-8857
cdiederich@jfecc.net