

THOMAS E. LANGLEY MEDICAL CENTER
Job Description

JOB TITLE: Primary Care Physician – Internal Medicine

DEPARTMENT: Health Services

REPORTS TO: Medical Director

FLSA STATUS: Exempt

JOB SUMMARY:

Provide the full scope of primary care services which fall under his/her field of training, including but not limited to diagnosis, treatment, coordination of care, preventive care and health maintenance to patients sixteen (16) years of age and above. In addition, a Primary Care Physician is a member of the TELMC team. In that capacity they are expected to be familiar with the philosophy, goals and objectives of the Center and work collaboratively to achieve them. They must be cognizant of, and comply with, all Center policies and procedures, as well as pertinent state and federal regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other assignments, projects, and duties may be required:

1. Obtain health history and perform physical examinations.
2. Diagnose and direct counseling for each patient on a plan for treatment.
3. Prescribe medication in accordance with Florida statute and professional practice guidelines.
4. Perform minor surgical procedures.
5. Arrange referral for patients requiring services not offered at TELMC.
6. Review incoming reports (e.g. lab, x-ray, EKG) sign, date and follow-up in a timely manner.
7. Participate in staff outreach and off-site health care programs in the TELMC service area as assigned by the Medical Director.
8. Comply with the TELMC Infection Control plan which includes personally utilizing universal precautions. Ensure compliance by support staff.
9. Participate in peer review, quality assurance, provider meetings, and other clinical meetings.
10. Assist in updating protocols and principles of practice as requested.
11. Assist in outside medical public relations functions.
12. Adhere to UDS productivity standards and meet at least the minimum requirement.

SUPERVISORY RESPONSIBILITIES:

- Supervises students in training at TELMC as assigned by the Medical Director.
- Supervises mid-level practitioners (physician assistants and nurse practitioners).

QUALIFICATIONS:

1. Current Florida State Medical License
2. Current D.E.A. Certificate
3. Board Eligible or Board Certified in Internal Medicine. If Board Eligible at the time of hire, must be Board Certified within 3 years of hire date.
4. Insurability (malpractice)
5. Current Cardiopulmonary Resuscitation Certificate (CPR)
6. ACLS or Advanced Life Support within 12 months of employment, if appropriate

PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

While performing the duties of this job, the employee is regularly required to sit; use hands to manipulate objects, tools or controls; reach with hands and arms; and talk and hear. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Noise level in the work environment is usually quiet.

I am able to perform these tasks without accommodation.

_____Yes _____No

If no, list required accommodations:

I have read and understand the above job description, and I accept all the responsibilities of the position.

Employee's signature

Date

Supervisor's signature

Date

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Revised 05/13/08