



## ST. ROSE HOSPITAL

### Job Description

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JOB TITLE/CLASSIFICATION ..... PEDIATRIC ADVICE NURSE

DEPARTMENT ..... SILVA CLINIC

STATUS..... NON-EXEMPT

#### RELATIONSHIPS

Reports to ..... CLINICAL NURSE SUPERVISOR/MANAGER

Supervises ..... LVNs, CNAs

Works with ..... ALL NURSING AND ANCILLARY DEPARTMENTS

External relationships

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#### POSITION SUMMARY

Under minimal supervision and in accordance with standardized protocols, is responsible for providing telephone advice to the clinic pediatrics client's age birth to 20 years old. The advice nurse works in collaboration with other health care team members, consulting and referring as appropriate.

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#### ESSENTIAL DUTIES

##### Nursing Process

Answers and returns calls to parents/guardians of pediatric patients regarding health concerns.

Assesses current condition via appropriate questions

Develops and implements short-range interventions

Educates parent regarding implementation of interventions

Identifies those patients needing an urgent appointment and schedules them

Documents finding's interventions and files in chart

Demonstrates competence in the care of infant, pediatric, and adolescent patients relative to determining each patient's age related and other physical, psycho-social and cultural needs and carrying out patient care activities

Educates patients and families as to preventive care, medical problems, psychological problems, and use of prescribed treatment and drugs

### Professional Behavior

#### 1. Confidentiality and Legal Issues

Demonstrates awareness and sensitivity to legal issues and patient rights in a confidential manner.

#### 2. Professional Accountability

Maintains current California licensure and service specific certifications while demonstrating an awareness of responsibility and accountability for own professional practice based on the Nurse Practice Act and hospital standards of care.

### Professional Performance

#### 1. Knowledge Base and Technical Skills

Demonstrates sound knowledge base and actions within patient care utilizing hospital and service specific standards of care.

#### 2. Working Relationships

Formulates and uses effective working relationships with all health care team members, patients and significant others.

#### 3. Communication

Demonstrates effective communication skills utilizing lines of authority appropriately.

### Other Duties

Performs other job-related duties as assigned by the Clinical Nurse Supervisor/Manager.

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## QUALIFICATIONS

### \*License/Certification

Current California RN License required.

Current BCLS

Certification in Pediatrics, preferred

\*Proof of all license and certification is required at time of hire.

### \*\*Education

\*\*Required educational levels call for proof at time of hire.

### Experience

One to two years clinical nursing experience with an emphasis in pediatrics

### Skills

Strong oral and written communications

Strong interpersonal skills

Familiarity with CHDP requirements and documentation

Bi-lingual in Spanish/English preferred

### Physical Requirements

The duties as described will required frequent standing and walking.

The employee will frequently bend/stoop, squat, reach above the shoulders, twist and turn, kneel, and push/pull.

The employee will frequently be required to lift/pull/push/move up to 50 pounds.

May occasionally perform CPR, push respirators, and cylinder carts, and help position patients in bed

Visual ability: Near acuity; 8" to 16", Mid-focal acuity: 16" to 3', Far visual acuity; 20' and greater.

Must utilize conversational speech for effective verbal communication.

Noise level is high in some patient care areas. Must be able to hear equipment alarms, overhead pages, and direct verbal communication.

### Hazards

Will have close contact with patients and is likely to come in contact with blood and body fluids

Often exposed to infection. Will be fit tested for particulate respirator

Works with electrical equipment

For more detailed and specific physical requirements, consult the Job Analysis on file in the Employee Health office.