



HUSKIE ATHLETIC COMPLIANCE OFFICE

## Official Visit Mileage Reimbursement Form

### PSA Information

Name: \_\_\_\_\_ Sport: \_\_\_\_\_ Visit Date(s): \_\_\_\_\_

Address: \_\_\_\_\_

Total Miles: \_\_\_\_\_ Amount of Reimbursement (\$.49/mile): \_\_\_\_\_

*\*Please attach documentation of the PSA's mileage (Mapquest, etc.). This reimbursement request will not be processed without such documentation.*

### NCAA Legislation

**Bylaw 13.5.2.1 General Restrictions**---A member institution may pay the prospective student-athlete's actual round-trip transportation costs for his or her official visit to its campus from any location, provided the prospective student-athlete returns to the original point of departure, or if return transportation is provided to the prospective student-athlete's home, educational institution or site of competition, the cost does not exceed round-trip expenses from the prospective student-athlete's original point of departure. Use of a limousine or helicopter for such transportation is prohibited.

**Bylaw 13.5.2.2 Automobile Transportation**---If a prospective student-athlete travels by automobile on an official paid visit, the institution may pay round-trip expenses to the individual incurring the expense (except the prospective student-athlete's coach as set forth in Bylaw 13.8.1.2) at the same mileage rate it allows its own personnel. Any automobile may be used by the prospective student-athlete, provided the automobile is not owned or operated or its use arranged by the institution or any representative of its athletics interests.

**Bylaw 13.5.2.2.1 Prospective Student-Athlete's Friends or Relatives**---A prospective student-athlete's friends, relatives or legal guardians may receive cost-free transportation to visit a member institution's campus only by accompanying the prospective student-athlete at the time the prospective student-athlete travels in an automobile to visit the campus.

**Bylaw 13.5.2.2.2 Use of Automobile**---The institution or representatives of its athletics interests shall not provide an automobile for use during the official visit by the prospective student-athlete or by a student host.

### Institutional Certification

By signing below, I certify that the above information I included is complete and accurate.

Coaching requesting this reimbursement: \_\_\_\_\_

\_\_\_\_\_  
Coach Signature

\_\_\_\_\_  
Date