

Hours of Work

Days	Twilight	Nights
Mon to Thurs 07.30 a.m. to 4.15 pm	Mon to Thurs 4.00 p.m. to 12.00 a.m.	Mon to Thurs 09.30 p.m. to 07:00 a.m.
Friday 07.30 a.m. to 12.30 p.m.	Friday 12.00 p.m. to 6.00 p.m.	Mon to Thurs 10.00 p.m. to 07.30 a.m.

The post holder needs to have flexibility to work over a multiple of shifts.

Rates of Pay

Skill Level 2 - £11.95

Shift allowance:-

Night shift allowance: £3.63 per hour

Twilight shift allowance: £4.21 per hour.

Date Issued:

Issuer Signature:

Receiver Signature:



Job Description For

Mechanical Maintenance Engineer

“Continuous improvement in all aspects of Fort Vale’s operations is essential if we want to stay ahead of our competitors and ensure future success. We must build on our strengths, work on our weaknesses, and keep discovering new and better ways of doing things.”

Job Description – Mechanical Maintenance Engineer

Job Title: Mechanical Maintenance Engineer

Department: Maintenance

Reporting to: Maintenance Manager

The Role

-Essential:

- Time served apprenticeship or equivalent.
- General level education GCSE/O level or equivalent.
- ONC/HNC or equivalent.
- Hold a UK driving licence.
- Computer literate.

-Preferred:

- Knowledge of robots.
- Welding Skills
- Multi skilled in basic electrical practices

The main tasks of the role are outlined below:

- Fault finding during production.
- Performing planned and predictive maintenance.
- Assessing need of spare parts
- Undertake effective planning and prioritisation of workload wherever necessary.
- Ensure that resources are used to optimum effect.
- Understand and operate in line with relevant legislation, Company policy and Company procedures.
- Complete and maintain accurate, timely documentation and records as required by the business.
- Maintain the required standards of housekeeping.
- Support other teams and functions as required by the business.
- Undertake self-development activities as required by the business.
- Undertake any other tasks or duties as required by your line manager.
- Contribute to the continuous improvement of processes and practices operated by the Company.
- Liaise with Coordinator to establish requirements
- Conforming to health and safety procedures and policies.

The Person

- Previous experience of working in similar environment with similar role responsibilities.
- A good working knowledge and understanding of factory processes and technology.
- Demonstrates ability to support teams internally and externally, to ensure effectiveness in line with the needs of the business.
- Demonstrates the ability to plan and prioritise workload in order to meet required deadlines and performance standards.
- Demonstrates the ability of being able to maintain and improve effective working practices, use of facilities and materials etc.
- Demonstrates a flexible attitude towards work and is able to respond to business priorities appropriately.
- Effective communication skills that allows the individual to communicate internally and externally, at all levels.
- Able to pass on knowledge to other team members and apprentices
- Demonstrates the ability to maintain and improve levels of housekeeping and health and safety standards.
- Previous experience of working towards improving and maintaining quality standards.
- Knowledge of PLC AC drives and servo drives.
- Familiar with all types of Factory equipment including CNC machines, Conventional machines and associated plant.
- Able to work on own initiative.
- Able to problem solve in highly production based environment.
- Able to play a key role in the continuing improvement of the factory equipment and maintenance.
- Familiar with planned and preventive maintenance.
- Safe handling materials.
- Able to work between different sites

Health and Safety

It is the responsibility of all post holders to become familiar with and remain compliant with all the health and safety rules and regulations applicable to the Company.