



An individual in J-2 nonimmigrant status may apply to the US Citizenship and Immigration Services (USCIS) for permission to work. The application is usually approved. In most cases, USCIS issues the Employment Authorization Document (EAD card) for the length of the J-1 holder's DS-2019 form. However, USCIS occasionally elects to issue the EAD for only one or two years at a time.

To request J-2 work permission, you need the following:

1. \$380 check or money order made out to Department of Homeland Security
2. A completed form I-765N
3. Copy of J-2's I-94 form (front and back), DS-2019 form, passport, and visa.
4. Copy of J-1's I-94 form (front and back), DS-2019 form, passport, and visa.
5. Proof of relationship to J-1 (e.g. marriage certificate); translation of documents must be enclosed if document not in English.
6. Letter requesting work permission (sample enclosed)
7. Two photos following USCIS specifications with J-2 name and I-94 number written on the back in pencil. Photos should be enclosed in a sealed envelope clearly marked photos.

J-2 dependents are responsible for mailing the application to the USCIS. Send the documents via the U.S. Postal Service (express mail recommended) to the following address:

USCIS
PO Box 660867
Dallas TX 75266

Following submission of your documents, USCIS will send a receipt with a case number. You can use the case number to track the status of the application at:
<http://www.uscis.gov>.

The amount of time it takes USCIS to respond and process the application varies (2-6 weeks for the receipt notice; 4-6 months for the EAD card).

Earnings of J-2 dependents are subject to U.S. Social Security and Medicare withholdings, as well as federal and state taxes.

For EXTENSIONS, please submit items 1-7, as well as a copy of the EAD card.

Department of Homeland Security
U.S. Citizenship and Immigration ServicesI-765, Application For
Employment Authorization

Do not write in this block.

Remarks	Action Block	Fee Stamp
A#		
Applicant is filing under §274a.12 _____		
<input type="checkbox"/> Application Approved. Employment Authorized / Extended (<i>Circle One</i>) until _____ (Date). Subject to the following conditions: _____ (Date). Application Denied. <input type="checkbox"/> Failed to establish eligibility under 8 CFR 274a.12 (a) or (c). <input type="checkbox"/> Failed to establish economic necessity as required in 8 CFR 274a.12(c)(14), (18) and 8 CFR 214.2(f)		

I am applying for: ☐ Permission to accept employment.
☐ Replacement (*of lost employment authorization document*).
☐ Renewal of my permission to accept employment (*attach previous employment authorization document*).

1. Name (Family Name in CAPS) (First) _____ (Middle) _____	Which USCIS Office? _____	Date(s) _____
2. Other Names Used (include Maiden Name) _____	Results (Granted or Denied - attach all documentation) _____	
3. Address in the United States (Number and Street) _____ (Apt. Number) _____	12. Date of Last Entry into the U.S. (mm/dd/yyyy) _____	
(Town or City) _____ (State/Country) _____ (ZIP Code) _____	13. Place of Last Entry into the U.S. _____	
4. Country of Citizenship/Nationality _____	14. Manner of Last Entry (Visitor, Student, etc.) _____	
5. Place of Birth (Town or City) _____ (State/Province) _____ (Country) _____	15. Current Immigration Status (Visitor, Student, etc.) _____	
6. Date of Birth (mm/dd/yyyy) _____ 7. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	16. Go to Part 2 of the Instructions, Eligibility Categories. In the space below, place the letter and number of the category you selected from the instructions (For example, (a)(8), (c)(17)(iii), etc.). Eligibility under 8 CFR 274a.12 (C) (5) ()	
8. Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced	17. If you entered the Eligibility Category, (c)(3)(C), in item 16 above, list your degree, your employer's name as listed in E-Verify, and your employer's E-Verify Company Identification Number or a valid E-Verify Client Company Identification Number in the space below. Degree: _____ Employer's Name as listed in E-Verify: _____ Employer's E-Verify Company Identification Number or a valid E-Verify Client Company Identification Number _____	
9. Social Security Number (include all numbers you have ever used) (if any) _____		
10. Alien Registration Number (A-Number) or I-94 Number (if any) _____		
11. Have you ever before applied for employment authorization from USCIS? <input type="checkbox"/> Yes (If "Yes," complete below) <input type="checkbox"/> No		

Certification

Your Certification: I certify, under penalty of perjury under the laws of the United States of America, that the foregoing is true and correct. Furthermore, I authorize the release of any information that U.S. Citizenship and Immigration Services needs to determine eligibility for the benefit I am seeking. I have read the Instructions in **Part 2** and have identified the appropriate eligibility category in **Block 16**.

Signature _____ Telephone Number _____ Date _____

Signature of Person Preparing Form, If Other Than Above: I declare that this document was prepared by me at the request of the applicant and is based on all information of which I have any knowledge.

Print Name _____ Address _____ Signature _____ Date _____

Remarks	Initial Receipt	Resubmitted	Relocated		Completed		
			Rec'd	Sent	Approved	Denied	Returned

- SAMPLE OF COVER LETTER -

(J-2's name and address)

(Date)

USCIS

Attn: AOS

P.O. Box 660867

Dallas, Texas 75266

Dear Examiner:

I would like to request authorization to work in the United States. I am the J-2 dependent of _____, currently a J-1 Exchange Visitor working/studying in the (department) at Florida State University.

Please note that my husband's/wife's/father's/mother's salary is enough to provide for his/her support. The additional income from my employment would ... *(The following are only examples of what you could write. You should only write what actually applies to you.)*

- provide resources for us to take advantage of cultural, recreational, or travel opportunities in the United States.
- provide money to cover the cost of an occasional class, or lessons (art, music, etc.) for me.

Working in the U.S. would ...

- give me an opportunity to meet more Americans.
- give me a chance to practice my English
- allow me to get out of the house more often
- allow me to stay busy and productive.

Thank you for your consideration.

Sincerely,

(J-2's signature)

USCIS Is Making Photos Simpler



**Old Three-Quarter
Style Photo**



**New Passport
Style Photo**

Photos Must Be in Color

Washington, DC - In accordance with language specified in the Border Security Act of 2003, U.S. Citizenship and Immigration Services (USCIS) today announced a change in the photo requirements for all applicants from a three-quarter face position to a standard, full frontal face position to take **effect August 2, 2004**.

USCIS will accept both three-quarter and full color frontal photographs until **September 1, 2004** after which only full frontal color will be accepted.

The application process of customers who have already submitted materials that include color photos with the three-quarter standard **will not** be affected by this change.

All photos must be of just the person. Where more than one photo is required, all photos of the person must be identical. All photos must meet the specifications for full frontal/passport photos and must not be more than 30 days old when an application is filed.

For more information on photo standards visit the Department of State website at <http://www.travel.state.gov/passport/pptphotos/index.html> or contact the USCIS National Customer Service Center at 1 800 375 5283.

List of forms that require photos is on the back