

Sioux City, IA 51102

## **JOB DESCRIPTION**

Job Title: Clinical Pharmacist- Ambulatory Care

Department: Clinical Services

Title of Supervisor: Medical Director in conjunction with Pharmacy Manager and Chair,  
Department of Pharmacy Practice, UNMC

Uniform: Required to wear professional business attire.

### **A. General Functions**

#### **1) Siouxland Community Health Center:**

- Conduct comprehensive appraisals of patient's health status by taking health histories, drug histories and performing physical examinations necessary to assess drug therapy.
- Evaluate drug therapy through clinical assessment, direct patient care involvement, subjective and objective findings relating to patient's responses to drug therapy, and communicating and documenting those findings and recommendations to appropriate individuals and in appropriate records (i.e., patient's medical record).
- Assure optimal, effective pharmaceutical care and collaborative practice for a population of low income and high percentage of minority patients.
- Monitor and optimize drug therapy regimens in the clinic and have the option of inpatient hospital rounding.
- Develop, document and execute therapeutic plans utilizing the most effective, least toxic, and most economical medication treatments as per established protocol.
- Provide ongoing primary care for chronic stable or minor acute health problems as delineated in protocols/procedures.
- Seek reimbursement for clinical services at SCHC.
- Provide patient and health care professional education and medication information.
- Evaluate and document patients' and caregivers' ability to understand medication instructions and provide oral and written counseling on their medications.
- Order appropriate laboratory tests and other diagnostic studies necessary to monitor and support the patient's drug therapy based upon established protocols.
- Recommend medications, including initiation, continuation, discontinuation, and altering therapy, based upon established protocols.
- Conduct and coordinate research drug investigations and research under FDA guidelines and regulations along with approval by appropriate local officials.
- Analyze laboratory and diagnostic test data so as to modify drug therapy and dosing as necessary. Perform physical measurement necessary to assure the patient responds to drug therapy.
- Implement protocols approved by the physician staff regarding drug therapy.
- Assist in the management of medical emergencies, adverse drug reactions, and acute and chronic disease states.
- Administer medication according to pre-established protocol when requested by physicians.
- Identify and take specific corrective action for drug-induced problems.
- Document relevant finding of a patients' health status in the patients' medical record.

- Serve as clinical advisor of drug and drug-related programs in the clinic in conjunction with the attending physician.
- Assist with inpatient rounding as agreed upon by medical director.
- Oversee Nurse Case Manager and Data entry personal.
- Review monthly reports and devise a plan to assist the providers to reach the Collaborative goals.
- Provide education to the providers and other clinic members as it relates to the Collaborative.
- Participate in the grant writing process to obtain more funds to support the Collaborative.
- Responsible for providing pharmacist back-up duties as requested by Pharmacy Manager and Medical Director in consultation with the SCHC CEO.

2) University of Nebraska Medical Center (UNMC) College of Pharmacy:

- Develop and implement an ambulatory care clerkship site for pharmacy students.
- Develop and submit a course syllabus for the clerkship site.
- Precept 2 to 3 UNMC pharmacy students per month (including Creighton University pharmacy students per Contractual Agreement).
- Identify affordable housing arrangements for pharmacy students.
- Engage in scholarly activities on an on-going basis.
- Develop outcome measures for the SCHC clinical pharmacy practice site.
- Serve on College of Pharmacy committees as requested.
- Provide lectures and other forms of instructional activities at the College of Pharmacy.
- Support and participate in rural activities that support the College of Pharmacy.

**B. Education and Training**

- A Doctor of Pharmacy degree from an accredited school of pharmacy.
- Completed residency and/or fellowship training in ambulatory care, managed care, primary care, community pharmacy or pharmacoeconomics/outcomes through an accredited pharmacy residency.
- Specialty board certified pharmacist preferred.
- Trained in clinical pharmacy, clinical pharmacokinetics and clinical pharmacology.
- Holds and maintains a valid pharmacist license in the State of Iowa.
- Basic computer skills required.

**C. Experience and Knowledge**

- Performed more than 75% of activities in direct patient care during residency.
- Responsible to participate in mandatory inservices as stipulated by the Pharmacy, Medical departments and/or SCHC.

**D. Dependability**

- Observes work hours.
- Maintains a good attendance record, keeping absenteeism at a minimum.
- Demonstrates flexibility in staffing and work practices and supports cross training as patient/customer needs required.
- Consistently punctual in reporting to work and to and from work breaks.

- Regularly attends department meetings.

#### **E. Initiative and Judgment**

- Demonstrates self-motivation and the ability to work independently.
- Demonstrates the ability to comply with established policies and procedures.
- Demonstrates good time management in the completion of job functions.
- Demonstrates sound judgment and composure in response to emotional or emergent situations.
- Demonstrates good judgment through characteristics of appropriate personal appearance and personal hygiene.
- Requires the ability to work without direct supervision. The work is in a field where only general methods or policies are defined and where the making of decisions involves the use of considerable ingenuity, initiative and judgment.

#### **F. Contacts and Working Relations**

- Demonstrates good communication skills.
- Able to communicate effectively with all ages served.
- Demonstrates the ability to work in team environment, reaffirming the contribution of each person to the delivery of care/services.
- Promotes/maintains positive inter and intra department relations.
- Expected to be involved in department(s) and/or SCHC committees.

#### **G. Corporate Compliance**

- Required to comply with the SCHC and UNMC College of Pharmacy ethical standards.
- Responsible to be knowledgeable of the SCHC and UNMC Personnel Manual.
- Responsible to be knowledgeable of the SCHC and UNMC policies, procedures and manuals pertinent to department(s).
- Demonstrates stewardship in the performance of daily business operations through accuracy of work and compliance with regulations.

#### **H. Working Conditions and Environment**

- Responsible for surveillance of the environment to reduce hazards.
- Practices safe work habits.
- Responsible for appropriate care of all SCHC equipment.
- Required to communicate verbally with physicians, patients, families, caregivers and the Healthcare Team.
- Demonstrates knowledge of safety/security measures in the Environment of Care. Responds in a calm and levelheaded manner to tornado; fire; violence; disaster.
- Successful performance of the essential functions of the position requires the following physical abilities.
- Required to be able to write legibly and to read printed or handwritten materials.
- Required to be able to hear verbal communications and alarm systems.
- Required reaching with hands and arms.
- Required to walk briskly on occasion to meet the urgent or emergent needs of the patient.
- Occasionally required to crouch, kneel, stoop or bend.

- Required to assist with lifting, transferring or repositioning supplies or equipment.
- Must be able to assist with lifting or moving over 40 pounds.
- Requires visual acuity to perform tasks requiring close vision, color vision and ability to adjust focus.
- Frequent exposure to situations requiring considerable emotional control; intermittently sustained emotional demand. Must be able to employ effective coping mechanisms to deal with exposure on occasion to highly emotional situations.
- Diversified job requiring sustained mental effort with careful organization and planning.
- Requires ability to recall or memorize and perform with accuracy.

**I. Mission, Vision and Values**

- Contributes to the Mission, Vision and Values of SCHC and UNMC College of Pharmacy.
- Responsible for eliminating access barriers and improving the health of the Siouxland community.
- Responsible to demonstrate respect for the dignity of each person with courtesy and compassion while respecting cultural differences.
- Responsible to provide efficient, high-quality, and cost effective services in a thorough, efficient, caring and knowledgeable manner.
- Responsible to provide quality care that is mission-driven, accessible, patient-oriented and fulfills our responsibility to meet the health care needs of the Siouxland community.
- Responsible to provide confidential patient care through dedicated, honest and trustworthy staff and to verify that commitment upon hire by signing a confidentiality statement.
- Responsible for providing family-centered holistic care.

**J.** The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties and skills required of personal so classified.

I have read and understand the duties and responsibilities for which I am responsible. The duties, responsibilities and minimum requirements have been reviewed with me and I have received a copy.

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Employee Signature

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Date

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Employer Signature

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Date