

Job Description

Title:	Registered Nurse - ACT
Salary Range:	\$50,000 - \$60,000 plus benefits
Accountability:	ACT Team Leader
Qualifications:	Licensed Registered Nurse, active in the state of Pennsylvania with a Bachelor's or Master's Degree required. At least one year experience in a behavioral health setting required. Valid PA Driver's License required. Bilingual/Spanish preferred.
Skills & Abilities:	Must be knowledgeable about the evidence based ACT Model for transitional age SMI population with willingness to promote and respect the philosophy of that model. Must be able to work collaboratively as part of a multidisciplinary team in meeting the integrated physical and behavioral health and wellness needs of the persons served. Must be adept at supporting the health care and wellness needs of low income high risk young adults and have the ability to provide culturally competent care to diverse populations. Must demonstrate a commitment to the provision of compassionate, patient-centered care supportive of the patient's own goals and motivated toward positive health outcomes. Must be organized, able to manage competing priorities, and possess strong problem solving and conflict resolution skills.

Duties & Responsibilities:

1. To complete both psychiatric and physical health assessments for ACT Consumers.
2. To work collaboratively with the psychiatrist and community physicians in meeting the health and behavioral health needs of ACT consumers.
3. To administer medication including injectibles.
4. To provide consultation to the ACT Team on medication health issues and collaborate with the psychiatrist and other ACT RN's in the management of medications.
5. Provides crisis intervention services in office and in the community. To provide emergency on call phone support to ACT team members as needed.
6. Provides timely, accurate documentation.
7. Participates in daily organizational meetings.
8. Participates in the development of policies and procedures related to health, medication, and psychiatric care.
9. Manages pharmaceuticals and medical supplies.

10. Educates Consumer and team members regarding substance abuse and psychiatric medication interactions.
11. Assists in the overall team case management, counseling, and support functions.
12. To provide assistance and support to the psychiatrist/physicians in meeting the overall health and behavioral needs of clients receiving psychiatric evaluation and medication management including prior authorizations for medications as needed.
13. To communicate regularly with other medical staff and clinical staff regarding patient health care and medication needs.
14. To work closely with insurance companies, funding sources, pharmacies, laboratories, and hospitals related to patient medication concerns or discharge planning.
15. To educate, counsel and support patients in relation to their behavioral health and physical health and wellness care. To reinforce policies and procedures that promotes the behavioral and physical health and wellness of patients.
16. To provide in-home, community, hospital, and transitional care supports/interventions to patients involved in project as needed.
17. To maintain accurate and timely information in the electronic health record (EHR) and support the mission of meaningful use measures.
18. To serve as a consultant to clinical staff on medication, health, and safety concerns.
19. To provide staff training on health issues, including HIV/AIDS/TB and other infectious diseases to the organization's established group programs.
20. To serve on BCC's committees in regard to health and safety needs.
21. To provide timely response to patient's calls regarding medication issues, problems, concerns, or questions.
22. To assist clinic operation with attaining patient's Temperature, Pulse, Respiration, Weight, Body Mass Index (BMI) and injections.
23. Perform related duties and responsibilities as required.
24. Flexible hours – morning/afternoon(early evening) shifts; 12 hour shifts available. Work week is 37.5 hours.

Nurse

Date

Supervisor

Date