

Verification of Employment Letter for Apartment

Acme Corp
456 Industry Rd.
Gotham, NY 10222

October 29, 2024

Downtown Apartments
789 Residential Blvd.
Gotham, NY 10222

Subject: Employment Verification for James Lee

Dear Downtown Apartments,

This letter is to verify that James Lee is currently employed with Acme Corp. Below are the details regarding Mr. Lee's employment:

- **Employee Name:** James Lee
- **Employee ID:** 99801
- **Position Held:** Software Developer
- **Date of Hire:** March 12, 2020
- **Employment Status:** Full-time
- **Annual Salary/Wage:** \$85,000
- **Pay Frequency:** Bi-weekly

James has been employed with us since March 12, 2020, and as of the date of this letter, is in good standing with our company. Should you require any additional information regarding James's employment, please feel free to contact our HR department at hr@acmecorp.com or (555) 987-6543.

We trust this letter meets your requirements for verifying James's employment and income.

Thank you for your attention to this matter.

Sincerely,

Alice Johnson

Human Resources Manager

Acme Corp

(555) 987-6543

alice.johnson@acmecorp.com