

Proof of Employment Letter

Innovatech Solutions

400 Tech Park Dr.

Austin, TX 78744

October 29, 2024

Sunrise Apartments

123 Residential Ln.

Austin, TX 78758

Subject: Employment Verification for Emily Zhang

Dear Sunrise Apartments,

This letter is to confirm that Emily Zhang, holding the position of Software Engineer, is currently employed with Innovatech Solutions on a full-time basis since July 16, 2019.

Below are the employment details relevant to your request:

- **Employee Name:** Emily Zhang
- **Employee ID:** 202159
- **Position Held:** Software Engineer
- **Date of Hire:** July 16, 2019
- **Employment Status:** Full-time
- **Annual Salary/Wage:** \$95,000
- **Pay Frequency:** Bi-weekly
- **Additional Benefits:** Health insurance, retirement benefits, and stock options

Emily is a valued member of our team, and we anticipate her continued employment with us.

Should you require any further information or additional documentation, please feel free to contact our Human Resources department at hr@innovatechsolutions.com or (512) 555-0198.

Thank you for your attention to this matter.

Sincerely,

John Carter

Human Resources Director

Innovatech Solutions

(512) 555-0198

john.carter@innovatechsolutions.com