



DATE: June 16, 2014

REPORT NO. PW2014-056

TO: Chair and Members
Committee of the Whole – Operations and Administration

FROM: Geoff Rae, MBA, P.Eng.
General Manager, Public Works Commission

1.0	TYPE OF REPORT	CONSENT ITEM [<input type="checkbox"/>]
		ITEM FOR CONSIDERATION [<input checked="" type="checkbox"/>]

2.0 TOPIC

Snow Clearing Services Contract Award

3.0 RECOMMENDATION

- A. THAT Report No. PW2014-056, Snow Clearing Services Contract Award, BE RECEIVED; and
- B. THAT staff PREPARE a three (3) year contract with two (2) one year extensions, for RFT 14-85, Snow Clearing Services Contract between the City of Brantford and Clean Shot Environmental Services, 171 Pleasant Ridge Road, Brantford, ON N3T 5L5; and
- C. THAT an Agreement with Clean Shot Environmental Services for the supply of Snow Clearing Services for a three (3) year period with two (2) one year extensions BE PLACED on the Signing By-law for execution by the Mayor and Clerk.

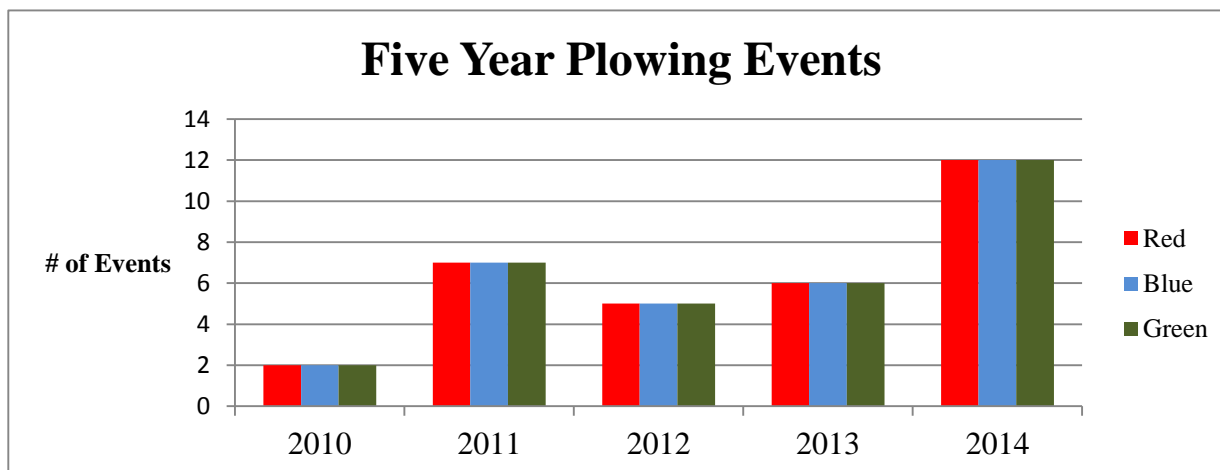
4.0 PURPOSE

The City of Brantford's current snow plowing contract with KG Services has expired. The purpose for this report is to seek Council approval for the award of a three-year contract with two one-year extensions to Clean Shot Environmental Services.

5.0 BACKGROUND

The Operational Services Department's current winter maintenance program requires the use of six (6) contracted snow plows with operators to clear snow and ice from City streets. The structure of the contract with the City requires the contractor to be on "stand-by" and to report for snow clearing on City streets within two hours' notice. The current method utilized for contracted snow clearing is very common among many municipalities and has been very successful in the City of Brantford. The graph below

illustrates the number of plowing events in the last five years where the contractor has been required to clear snow and ice from City streets.



6.0 CORPORATE POLICY CONTEXT

Brantford will be supported by well-developed and well-maintained transportation and servicing infrastructure (including roads, sidewalks, bicycle paths, trails; the airport, water and sewer systems, waste management, electricity distribution and telecommunications).

Brantford will be recognized as a fiscally responsible and well-managed City that provides efficient and effective government services.

7.0 INPUT FROM OTHER SOURCES

The Purchasing Department has administered the tender process and recommends the award of RFT 14-85, Snow Clearing Services Contract to Clean Shot Environmental Services. Finance staff reviewed the report.

8.0 ANALYSIS

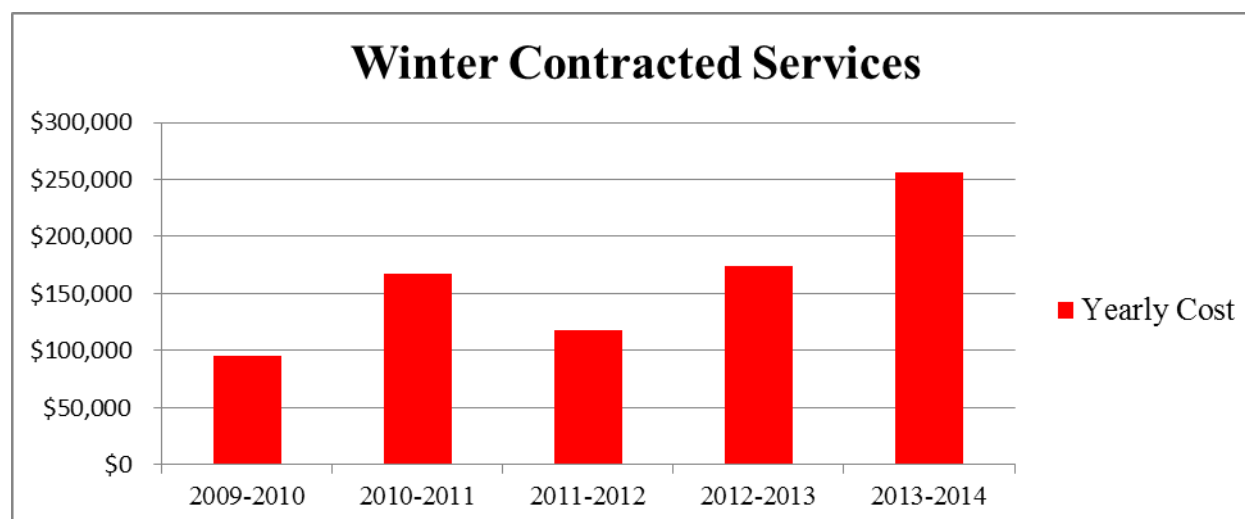
Under the current structure of the Operational Services Department, there are 52 union employees and 6 contract employees available to assist in snow clearing activities. During a typical snow storm, Operational Services has 30 pieces of snow clearing equipment on the road. Over the past two winter seasons, during a typical winter storm, Operational Services has been able to consistently complete the snow plowing of all streets in less than 28 hours. Improved scheduling of staff, equipment and improved routing systems achieved the greater efficiency in plowing times.

The assistance of snow plowing contractors is essential to meet Council's mandate and Provincial Minimum Maintenance Standards.

9.0 FINANCIAL IMPLICATIONS

Funding for the cost of the snow clearing contract is provided through the winter control budgets of Operational Services. The table below summarizes snow plowing contract costs over the past five years.

Season	Total Hours	Season	Yearly Cost
2009-2010	173	2009-2010	\$95,346
2010-2011	712	2010-2011	\$167,695
2011-2012	294	2011-2012	\$118,238
2012-2013	719	2012-2013	\$174,166.49
2013-2014	1593	2013-2014	\$256,466.57



10.0 CONCLUSION

The City of Brantford's current snow plowing contract has expired and City Council is requested to approve the award of the snow clearing on City streets contract to Clean Shot Environmental Services, 171 Pleasant Ridge Road, Brantford, ON N3T 5L5.

Paul Madden, CRS-I
Director, Operational Services.

Geoff Rae, MBA, P.Eng.,
General Manager,
Public Works Commission.

In adopting this report, is a by-law or agreement required? If so, it should be referenced in the recommendation section.

By-law required ☐ yes ☒ no

Agreement(s) or other documents to be signed by Mayor and/or City Clerk ☒ yes ☐ no

Is the necessary by-law or agreement being sent concurrently to Council? ☒ yes ☐ no