

Web Development Manager
Web Services

Job Description

Responsible to and reports to: Head of Web Services
Responsible for: Web Developers (currently four posts)

Main Function of the Job:

To manage the technical infrastructure / framework for the delivery of Web Services and to be responsible for the workloads and activities of the Web Developers.

As the technical lead to work with the Head of Web Services to:

- deliver a University website which bears comparison with the Universities competitors and is structured as a customer-focused, market-facing, corporate resource;
- prioritise projects in accordance with institutional priorities; preparation and realisation of business and operational plans;
- provide advice and guidance on web issues across the University, including working closely with all others involved in web provision, and advocacy for the further development of the University's web presence through new and emerging technologies.

Main Tasks:

1. Lead and establish priorities for, and manage subsequently, the day-to-day work of the Web Developers;
2. Determine and manage the technical infrastructure/frameworks to deliver robust, secure and reliable web applications and services;
3. Along with the Head of Web Services monitor pro-actively the utilization and effectiveness of the University's use of web technologies and applications
4. Embed and manage effective quality control processes for the development of applications,
5. Advise on and plan for future developments, including preparation of requirements specifications;
6. Provide professional support and work pro-actively with all such staff involved in the web across the University;
7. Contribute to the management and direction of Web Services and deputise for the Head of Web Services when necessary
8. Work with the Web Content Manager to develop a content and publishing method that minimises duplication of effort and content, ensuring information is accurate and up-to-date and allows publishing from one source to various formats (e.g. print and web) simply
9. Maintain up-to-date knowledge of developments in web technologies and applications, in order to provide professional advice to the University.
10. Develop and maintain an up-to-date knowledge of higher education in general.

Date of issue: July 2010

Person Specification

	Essential	Desirable	Assessed by: AF/Int/T*
Qualifications			
Educated to degree level or have equivalent professional experience	*		AF
Experience, Knowledge and Skills			
Experience managing a team	*		AF / Int
Ability to lead and coach developers as part of a Agile approach to development		*	AF / T
Web development background in a Java environment	*		AF / T
Good knowledge of Agile development practices	*		AF / Int
ScrumMaster experience		*	AF / Int
Demonstrable knowledge of development best practices	*		AF / Int
Experience of working with designers and content editors on a project team		*	AF / T
Excellent knowledge of web standards	*		AF / Int
Ability to manage competing priorities	*		AF / Int
Demonstrable understanding of web usability	*		AF / Int
Demonstrable understanding of web accessibility	*		AF / Int
Keen interest in new techniques and services for development and the 'web' in general	*		
Attributes			
Excellent communication skills (written and oral) with the ability to communicate effectively with both technical and non-technical colleagues	*		AF / Int
Creative thinker		*	AF / T
Good organisational and self-management skills	*		AF / Int
Ability to lead a team	*		AF / Int
Experience supporting and working pro-actively with a wide range of staff within a large, complex organisation	*		AF / Int
High levels of accuracy and attention to detail	*		AF / Int
Ability to manage expectations and workload	*		AF / Int

*(Application form, Interview, Testing)